



No.8-012/NIH/DAVP/2012
NATIONAL INSTITUTE OF HOMOEOPATHY
(An Autonomous Organisation)
Govt. of India
Ministry of AYUSH
GE Block, Sector-III, Salt Lake, Kolkata-700106
Website: www.nih.nic.in

VACANCY NOTICE

1. **Applications** from eligible Indian Citizen are invited for filling up of the following categories of posts on **Direct Recruitment and Deputation and on Contract basis**, as indicated against each category, in N.I.H. presently for its above located office at Kolkata but transferable to anywhere in India as and when necessary.
2. **Reservation** will be applicable as per extant norms of Govt. of India. The vacancies mentioned are provisional and subject to variation.
3. **Age Relaxation:** Relaxation in upper age limit is applicable in accordance with the relevant orders issued by the Govt. of India from time to time.
4. The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of the receipt of application.
5. The candidate must affix 2-passport size coloured photographs along with the application. The envelope should bear the superscription "Application for the post of _____ (Name of the Post) in NIH".
6. Candidates already in Government service must follow the prescribed procedure for applying for the post whether for Direct Recruitment or Deputation or on Contract basis.
7. Application fee in the shape of Demand Draft of **Rs.100/- (One Hundred Only)(non-refundable)** drawn in any nationalized banks in favour of Director, NIH payable at Kolkata must be deposited along with the application. SC/ST and others applicants are exempted from such payment as per Govt. of India notification in this regard. Candidates applying for Deputation Posts are also exempted from such payment.
8. **Girls/Women** candidates are exempted from payment of application fees as per Govt. of India instructions.
9. **Closing date :** The duly filled in application in the prescribed proforma indicated in given **ANNEXURE** along with requisite documents should reach at the O/o. the Director, NIH, Kolkata **within 6-weeks** from the date of publication of the notice in Employment News , excluding the day of publication, and **within 7-weeks** for the candidates who are residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Lahaul & Spiti District and Pangi sub-division of Chamba District of Himachal Pradesh, A&N Islands or Lakshadweep or abroad.

NOTE:

- (i) Number of vacancies are subject to variation. Authority reserves the right to change/ modify/cancel the vacancy notice without assigning any reason.
- (ii) Applicant must possess the requisite qualifications on the last date prescribed for receipt of applications.
- (iii) The selection to the posts other than Deputation and Contract basis will be made through written examination for 200-marks and personal interview for 20-marks (wherever applicable). The qualifying marks in written test is 40%. In addition, there will be a qualifying skill test for the post of Jr. Accountant/Yoga Instructor/LDC / Staff Car Driver.
- (iv) Candidates applying for more than one post must apply separately.
- (v) Incomplete applications or application with illegible hand writing will be rejected.

Director, NIH.

A. Following posts shall be filled up on Direct Recruitment Basis:

Sl. No	Name of the post and pay band	Total Post	UR	OBC	SC	ST	Educational and other Qualification	Age Limit of the applicant
1	<p>Professor PB-IV: Rs.37400-67,000+ Rs.8700 (GP) +NPA.</p> <p>(i) Materia Medica : 1 (OBC) (ii) Case Taking & Repertory : 1 (iii) Organon of Medicine : 2</p>	05	04	1	--	--	<p>1. Post Graduate Degree in Homoeopathy in the concerned subject included in the Second Schedule of Homoeopathy Central Council Act, 1973;</p> <p>2. 5-years of Teaching experience as Reader/Associate Professor in the concerned subject in PB-III (Rs.15,600-39,100 with GP Rs.7600 with NPA);</p> <p>3. Minimum 04-Research publications indexed in index medicus or National Journals.</p> <p style="text-align: center;">OR</p> <p>1. 15-years combined experience in Teaching the subject concerned as Reader/Associate Professor/Assistant Professor/Lecturer in the Pay Scale of PB-III (Rs.15,600 -39,100) with GP Rs.7600; 6600 and 5400/- with NPA respectively out of which minimum 2-years in Pay Band-III (Rs.15,600 -39,100) with GP Rs.7600 with NPA.</p> <p>2. Minimum 4-Research publications indexed in index medicus or National Journals.</p>	Not exceeding 50-years as on the closing date for receipt of application (releaxable up to 5-years for candidates belonging to SC/ST community and Govt./Autonomous body employees in accordance with order issued by the Central Govt. from time to time).
2	<p>Professor PB-IV: Rs.37400-67,000+ Rs.8700 (GP) + NPA.</p> <p>(i)Pathology & Microbiology : 1</p>						<p>1. Post Graduate Degree in Homoeopathy included in the Second Schedule of Homoeopathy Central Council Act, 1973;(Preference shall be given to Homoeopathy Postgraduate holders in the concerned subject);</p> <p>2. 5-years experience of Reader/Associate Professor in the concerned subject in PB-III (Rs.15,600 -39,100 with GP Rs.7600 Plus NPA);</p> <p>3. Minimum 04-Research publications indexed in Index Medicus or National Journals.</p> <p style="text-align: center;">OR</p> <p>1. 15-years combined teaching experience in the subject concerned as Reader/Associate Professor/Assistant Professor/Lecturer in the Pay Band-III (Rs.15,600 -</p>	Not exceeding 50-years as on the closing date for receipt of application (releaxable up to 5-years for candidates belonging to SC/ST community and Govt./Autonomous body employees in accordance with order issued by the central Govt. from time to

							<p>39,100 plus NPA with GP Rs.7600; 6600 and 5400/- with NPA respectively out of which minimum 2-years experience Pay Band-III (Rs.15,600 -39,100 with GP Rs.7600 with NPA);</p> <p>2. Minimum 4-Research publications indexed in index medicus or National Journals.</p> <p style="text-align: center;">OR</p> <p>1. Post Graduate Medical degree in the concerned subject recognized by the Indian Medical Council Act.</p> <p>2. Minimum 04-Research publications indexed in index medicus or National Journals.</p> <p>3. 5-years Teaching experience as Reader in Pay Band-III (Rs.15,600 -39,100 with GP Rs.7600)with NPA;</p> <p style="text-align: center;">OR</p> <p>1. 15-years combined Teaching experience in the subject concerned in a Degree level Medical College as Associate Professor/ Reader/ Asstt. Professor/ Lecturer/Tutor Demonstrator in Pay Band-III (Rs.15,600 -39,100 plus NPA with GP Rs.7600; 6600 and 5400/- with NPA respectively out of which minimum 2-years in Pay Band-III (Rs.15,600 -39,100 with GP Rs.7600 with NPA);</p> <p>2. Minimum 04-Research publications indexed in index medicus or National Journals.</p> <p>Desirable Qualification included in the 3rd Schedule of Homoeopathy Central Council Act, 1973</p>	time).
3	Reader i. Homoeopathic Pharmacy : 1 ii. Case Taking & Repertory : 1 iii. Materia Medica : 1 (SC)	10	7	2	1	--	<p>1. Post Graduate Degree in Homoeopathy in the concerned subject included in the Second Schedule of Homoeopathy Central Council Act, 1973;</p> <p>2. Five-years teaching experience in the concerned subject in PB-III(Rs.15600-39100) with GP Rs.6,600 with NPA</p> <p>3. Minimum 02-Research publications indexed in index medicus or National Journals.</p> <p style="text-align: center;">OR</p>	Not exceeding 45-years as on the closing date for receipt of application (releaxable up to 5-years for candidates belonging to SC/ST community and

						<ol style="list-style-type: none"> 10-years of combined experience in Teaching the concerned subject as Assistant Professor/Lecturer in the PB-III (Rs.15,600 -39,100) with GP Rs.6600 and 5400/- respectively out of which at least 2-years of service in PB-III (Rs.15,600 -39,100) with GP Rs.6600; Minimum two Research publications indexed in index medicus or National Journals. 	Govt./Autonomous body employees in accordance with order issued by the Central Govt. from time to time).
4	<p><u>Reader</u></p> <p>(i) Practice of Medicine : 1 (ii) Anatomy : 1 (OBC) (iii) Gynecology & Obstetrics : 1 (iv) Surgery : 1 (v) Physiology : 1 (OBC) (vi) Pathology : 1 (vii) Community Medicine : 1</p>					<ol style="list-style-type: none"> Post Graduate qualification in Homoeopathic subject included in the Second Schedule of Homoeopathy Central Council Act, 1973; (Preference shall be given to persons holding Post Graduate Degree in Homoeopathy in the concerned subject) 5-years of Teaching experience in the concerned subject in pay scale of PB-III (Rs.15,600 -39,100) with GP Rs.6600 Plus NPA Minimum 02-Research publications indexed in index medicus or National Journals. <p style="text-align: center;">OR</p> <ol style="list-style-type: none"> 10-years teaching experience in the concerned subject as Assistant Professor/Lecturer as combined experience in the Pay Scale of PB-III : (Rs.15,600 -39,100) with GP Rs. 6600 and 5400/- respectively with NPA, out of which at least 2-years of service in GP Rs. 6600 Minimum 2-Research publications indexed in Index Medicus or National Journals. <p style="text-align: center;">OR</p> <ol style="list-style-type: none"> Post Graduate Medical degree in the concerned subject recognized by the Indian Medical Council Act. 4-years Teaching experience in the subject concerned Asstt. Professor/Lecturer in a Degree level Medical College. Minimum 02-Research publications indexed in Index Medicus or National Journals. 	Not exceeding 45-years as on the closing date for receipt of application (releaxable up to 5-years for candidates belonging to SC/ST community and Govt./Autonomous body employees in accordance with order issued by the central Govt. from time to time).

							Desirable Qualification included in the 3 rd Schedule of Homoeopathy Central Council Act, 1973	
5	Lecturer: Pay Band-(III) : Rs.15,600 -39,100 with GP Rs.5400 plus NPA. i. Homoeopathic Pharmacy: 1 (OBC)	02	1	--	--	--	1. PG Degree in Homoeopathy in the concerned subject included in the second schedule of Homoeopathy Central Council Act 1973 Desirable (1) Publication and experience in Research; (2) Working knowledge of Computers.	Not exceeding 35-years as on the closing date for receipt of application (releaxable up to 5-years for candidates belonging to SC/ST community and Govt./Autonomous body employees in accordance with order issued by the central Govt. from time to time).
6	Lecturer: Pay Band-(III) : Rs.15,600 -39,100 with GP Rs.5400 plus NPA. ii. Forensic Medicine & Toxicology:1 (ST)			--	--	1	1. Post Graduate qualification in Homoeopathy included in the Second Schedule of Homoeopathy Central Council Act, 1973 (preference shall be given to persons holding PG Degree in Homoeopathy in the concerned subject) OR PG Medical Degree in concerned subject recognized by IMC Act 1953. Desirable (1) Publication and experience in Research; (2) Working knowledge of Computers.	Not exceeding 35-years as on the closing date for receipt of application (releaxable up to 5-years for candidates belonging to SC/ST community and Govt./Autonomous body employees in accordance with order issued by the central Govt. from time to time).
7	Medical Officer PB-(III) : Rs.15,600 -39,100 with GP Rs.5400 plus NPA.	01	1	--	--	--	PG Degree in Homoeopathy in the included in the Second Schedule of HCC Act, 1973; Desirable Working knowledge of Computer. (i) Knowledge of Hospital administration.	Same as Above.

8	Assistant Research Officer PB - III (Rs.15,600 -39,100) with GP Rs.5400 + NPA.	02	2	--	--	--	1. Post Graduate Degree in Homoeopathy recognized under HCC Act, 1973; 2. Working knowledge of Computer.	Same as Above.
9	Library Information Assistant PB-II: (Rs.9,300-34,800) with GP Rs. 4,200	01	--	1	--	--	1. Degree in Library Science from recognized University/Institution. 2. Degree in any discipline from recognized university. 3. Qualified with a speed of 30 WPM in type writing in Hindi/English. 4. Having done Computer Course from recognized Institute. Training in Library computerization.	Same as Above.

Sl. No	Name of the post and pay band	Total Post	UR	OBC	SC	ST	Educational and other Qualification	Age Limit of the applicant
10	Radiographer PB- II (Rs.9,300-34,800) with GP Rs. 4,200	01	-	01	--	--	i. Degree in Science with Dip. Or Certificate in Radiography from recognized Institution/ University. ii. 6-Yrs. Experience in relevant field in Govt./ Autonomous/Hospital /Institution of Repute	Not exceeding 28 years as on the prescribed date of receipt of applications (relaxable up to 05-years for candidates belonging to SC/ST community & Govt./ Autonomous body in accordance with order issued by the Central Govt. from time to time.
11	Nurse Gr. I (Nursing Sister): PB-II: (Rs.9300 -34800) with GP 4200	08	05	02	01	--	<u>Essential Qualifications:</u> ● B.Sc. Nursing from a recognized University and registered with Nursing Council. <u>Desirable:</u> ● 3-Yrs. Experience in the relevant field in Govt./ Autonomous Dept. Experience in handling medical/surgical instruments in OT.	Not exceeding 35-years as on the closing date for receipt of application (relaxable up to 5-years for candidates belonging to SC/ST community and Govt./Autonomous body employees in accordance with order issued by the central Govt. from time to time).

12	Nurse Gr. II (Staff Nurse): PB-I: (Rs.5200 -20200) with GP Rs.2800	06	4	02	---	---	<p>Essential Qualifications:</p> <p>1. B.Sc. in Nursing from a recognized University and registered with Nursing council.</p> <p style="text-align: center;">OR</p> <p>1. Higher Secondary or its equivalent from recognized State Board of Education and Certificate/ Diploma of GNM and registered with Nursing Council.</p> <p>● Desirable:</p> <p>i. 3 Yrs. Experience in the relevant field in Govt./Autonomous Deptt.</p> <p>ii. Experience in handling medical/surgical instruments.</p>	Not exceeding 30 years as on the prescribed date of receipt of applications (relaxable up to 5-years for candidates belonging to SC/ST community & Govt./Autonomous Body employees in Accordance with order issued by the Central Govt. from time to time.
13	Jr. Hindi Translator PB-I Rs.5,200-20,200/-+ GP Rs.2400/-	01	01				<p>i. Degree in Hindi/English from a recognized University with English/ Hindi respectively as ancillary subject.</p> <p>ii. At least one year diploma in Hindi Translation.</p> <p>iii. Qualified with a Speed of 30 w.p.m. in Typewriting in Hindi/English.</p> <p>Desirable Qualification : Knowledge in computer preferably Certificate in Office Automation Course like MS Office from a recognized Institute.</p>	Not exceeding 28 yrs. as on the prescribed date of receipt of applications (relaxable up to 5-years for candidates belonging to SC/ST community & Govt./Autonomous Body employees in accordance with order issued by the Central Govt. from time to time.
14	Junior Accountant PB-I (Rs.5200 -20200) with GP Rs2400/-	02	02	--	--	--	<p>Essential Qualifications:</p> <p>1. Degree in commerce from recognized University.</p> <p>2. Adequate experience and thorough knowledge of Accounts and Commercial audit.</p> <p>3. Qualified with a speed of 30w.p.m. in Hindi/English typewriting.</p>	Not exceeding 28yrs as on the prescribed date of receipt of applications (relaxable up to 5-years for candidates belonging to SC/ST community & Govt./Autonomous Body employees in accordance with order issued by the Central Govt. from time to time.

							<ul style="list-style-type: none"> ● Desirable : Having knowledge of Computer. 	
15	Lower Division Clerk PB-I Rs.5200 -20200 + GP Rs.1900/-	2	01	--	--	01	<p>Essential Qualifications:</p> <ol style="list-style-type: none"> Higher Secondary/SSC from a recognized State Board of education. Qualified with a speed of 30 w.p.m. in typewriting in Hindi/English. <p>● Desirable : Qualification in Computer Course from a recognized Institute.</p>	Same as above.
16	Pharmacist-cum-Dispenser: PB-I (Rs.5200-20200/-) with GP 2800/-	02	02	--	--	--	<ol style="list-style-type: none"> Science Graduate or its equivalent from recognized University. Diploma/Certificate in Pharmacy of at least one year duration from a recognized University/ Institute. 2-years' experience preferably in a reputed Homoeopathic Hospital/ Dispensary. 	Same as above.
17	Technical Assistant. PB-II (Rs :9300-34800) with GP Rs.4200/-	01	01	---	---	---	<p>Essential Qualifications:</p> <ol style="list-style-type: none"> Degree in Science with Dip. in Medical Laboratory Technology from recognized University/Institution. 05-Yrs. Experience in Laboratory Technology in a Laboratory of Govt./Autonomous/Reputed Hospital/ Institution. 	Same as above.
18	Yoga Instructor PB (II) : (9300-34800) Plus GP Rs.4600/-	01	01	--	--	--	<ol style="list-style-type: none"> A Degree in Yoga with minimum 55% of marks from a recognized University under UGC Act. <p style="text-align: center;">OR</p> <p>Any Graduate with a minimum of 55% marks in aggregate from a recognized University under UGC Act with Diploma in Yoga Education/Yoga Studies/Yoga Science after graduation of at least one year duration from a recognized</p>	Not exceeding 45 years as on the prescribed date for receipt of applications (relaxable up to 5 years for candidates belonging to SC/ST community & Govt./ Autonomous body employees in accordance with order issued by the Central Govt. from time to time).

							<p>University/Institute with a minimum of 55% marks.</p> <p>2. Practical Teaching experience in Yoga in a reputed Yoga Institute for a minimum period of one year.</p> <p>3. Practical ability to perform Yogic practices, for which skill test will be conducted.</p> <p>Desirable: (i) Proficiency in Hindi and English Languages; (ii) Knowledge of Computer operation; (iii) Knowledge of Sanskrit.</p>	
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19	Staff Car Driver. PB-I Rs.5200-20200 with GP Rs.1900/-	01					<p>1. Matriculate.</p> <p>2. Must have valid driving license for three wheeler/four wheeler (LMV/HMV) passenger vehicle.</p> <p>3. Three years' experience in the relevant field after attaining license.</p>	Not exceeding 28- years as on the prescribed date of receipt of applications (relaxable up to 05-years for candidates belonging to SC/ST community & Govt./Autonomous body employees in accordance with order issued by the Central Govt. from time to time).
20	Store Officer/Maintenance Officer/Hostel Supervisor PB-II (Rs. 9300-34800) with GP Rs. 4600	1	1	--	--	--	<p>1. Degree in any discipline from recognized University</p> <p>2. At least 3 years' experience in the relevant field in Govt. /Autonomous Deptt.</p> <p>Desirable Working knowledge of Computer</p>	Not exceeding 35-years as on the closing date for receipt of application (relaxable up to 5-years for candidates belonging to SC/ST community and Govt./Autonomous body employees in accordance with order issued by the central Govt. from time to time).
21	Receptionist-cum-Telephone Operator PB-I (Rs. 5200-20200) with GP Rs. 2400/-	1	1	--	--	--	<p>1. Degree in any discipline form a recognized University</p> <p>Desirable Qualified in Computer Automation Course</p>	Not exceeding 28- years as on the prescribed date of receipt of applications (relaxable up to 05-years for candidates belonging to

							from a recognized university/ Institute	SC/ST community & Govt./ Autonomous body employees in accordance with order issued by the Central Govt. from time to time).
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Note: The crucial date for determining the age limit shall be the closing date for receipt for those in Assam, Meghalaya; Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Spiti District and Pangti sub-division of Himachal Pradesh, Andaman & Nicobar Islands Lakshadweep.

B. Following Non-Teaching posts shall be filled up on Deputation on transfer Basis:

Sl. No	Name of the post and pay band	No. of Post	Educational and other Qualification	Age Limit of the applicant
1	2	3	4	5
1	Bio-Chemist: PB-III (Rs.15,600 -39,100) with GP Rs.6600 + NPA.	1	1. PG degree in Biochemistry from recognized University under UGC Act. 2. 5- Years' experience in the field of Bio-chemistry. Desirable 1. Degree qualification in Homoeopathy included in the Second Schedule to the HCC Act. 1973. 2. Experience in research and guiding PG Students. 3. Original papers published in any peer review journal. 4. Research experience/Ph.D. in Bio-chemistry/Phytochemistry or related fields.	As per rule applicable for Deputation in terms of orders of Govt. of India from time to time.
2	Library & Information Officer PB-III (Rs.15,600-39,100) with GP Rs.6,600.	1	Officers of Central Government, State Government, Statutory organizations, Autonomous bodies, PSUs, University or Research Institutions holding analogous post on regular basis with essential qualifications prescribed for direct recruitment, as mentioned below: 1. Degree in Library Science from a recognized University/Institution. 2. PG Degree of Arts/Commerce/Science/PG in Lib.	Same as above.

			<p>Science.</p> <p>3. At least 7-yrs. experience in the relevant field in Govt./Autonomous Body.</p> <p>4. Having done a Computer Course from recognized Institute.</p> <p>Training in Library computerization.</p> <p style="text-align: center;">OR</p> <p>Asstt. Library Information officer with 7-years regular service in the pay scale of PB-II (Rs.93300-34800) with GP Rs.4600/- or 10-yrs. regular service in the pay scale of PB-II (Rs.9300-34800) with GP Rs.4200/- or its equivalent with qualification as prescribed for direct recruitment.</p>	
3	Anesthetist PB-III (Rs.15,600-39,100/-) with GP Rs.6,600/- + NPA	1	<p>1. Officers of Central Government, State Government, Statutory Organizations, Autonomous bodies, PSUs, University or Research Institutions holding analogous post on regular basis having PG Degree in the concerned subject.</p> <p style="text-align: center;">OR</p> <p>5- years regular service in the scale of PB-III (Rs.15,600 -39,100) with GP Rs.5400 with PG Degree in the concerned subject.</p>	Same as above.
4	Pathologist PB-III (Rs.15,600-39,100) with GP Rs.6,600/- + NPA	2	<p>1. Officers of Central Government, State Government, Statutory Organizations, Autonomous bodies, PSUs, University or Research Institutions holding analogous post on regular basis having PG Degree in the concerned subject.</p> <p style="text-align: center;">OR</p> <p>5- Years regular service in the scale of PB-III (Rs.15,600 -39,100) with GP Rs.5400 with PG Degree in the concerned subject.</p>	Same as above.

5	Radiologist PB-III (Rs.15,600-39,100) with GP Rs.6,600/- + NPA	1	<p>1. Officers of Central Government, State Government, Statutory Organizations, Autonomous bodies, PSUs, University or Research Institutions holding analogous post on regular basis having PG Degree in the concerned subject recognized under IMC Act.</p> <p style="text-align: center;">OR</p> <p>5- Years regular service as Radiologist in the scale of PB-III (Rs.15,600 -39,100) with GP Rs.5400 with PG Degree in the concerned subject recognized under IMC Act.</p>	Same as above.
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- Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Government shall ordinarily not exceed 3 years.
- The maximum age limit for appointment by deputation shall not exceed 56-years as on the closing date of the receipt of application.

Annexure

Proforma for Application

1. Name of the Post Applied for:
2. Name of the Applicant:
3. Husband/ Father's Name:
4. Date of Birth: (Both in figures & in words):
5. Sex:
6. Caste:
7. Whether physically Challenged:
8. ADHAR No:
9. Permanent Address (with Pin code):
10. Address for Correspondence (with Pin code):
11. Email ID
12. Mobile No.
13. Demand Draft No. _____ Date _____ Name of the Bank _____
14. Registration No. of the respective authority/Council/ Board & date of registration
15. Educational Qualification: (add extra sheet if required)

Paste recent passport
size color photograph.

Sl No	Name of the Qualification	Name of the School/ College/ Institute	Name of the Awarding Board/ University/	Year of Passing	Percentage of Marks secured
1	2	3	4	5	6

16. Experience: (add extra sheet if required)

Sl No.	Name of the Post	From	To	Pay Scale	Grade Pay	Pay Band	Other if any
1	2	3	4	5	6	7	

17. Whether in service:
 - a. Name of the Office/ present employer
 - b. Name of the Present Post:
 - c. Date of Joining to the said post:
 - d. Scale of Pay:
18. Any other relevant information:

DECLARATION

I do hereby declare that the information furnished above by me, is correct and true to the best of my knowledge and belief. In case it is found that I have submitted false information or suppressed any information at any stage during the process of selection or even thereafter, my candidature will be cancelled and I will be liable for legal action as per Law.

Date:
Place:

Full Signature of the Candidate