

**West Bengal State Health & Family Welfare Samiti**

**Swasthya Bhawan, Wing-'B', 3<sup>rd</sup> Floor**

GN-29, Sector-V, Bidhannagar

Kolkata – 700091

**Recruitment Notice No.** SHFWS/2024/310

**Date:** 03.09.2024

West Bengal State Health & Family Welfare Samiti will engage personnel purely on contract basis against subsequent vacancy for the position of **District Data Manager IDSP-CD** in **Integrated Disease Surveillance Programme**, under National Health Mission, Department of Health and Family Welfare, Government of West Bengal and will be posted at any Disease Surveillance Unit of West Bengal.

**The applicant must be a permanent resident of West Bengal.**

**The applicant must have knowledge of local languages.**

**Eligible candidates should apply online in the prescribed format as given in Department's Website from 11 am of 18<sup>th</sup> September, 2024 to Midnight of 2<sup>nd</sup> October, 2024 for the mentioned position.**

**Only online applications will be accepted. Application forms not properly filled in or incomplete application forms are liable to be cancelled. Application fees of ₹50/- for SC candidates have to be deposited through on-line mode only. The amount is non-refundable (Details of on-line mode, payment details and important dates are given in General Information point no. 9 & 10).**

**Existing employees working in the same position (i.e District Data Manager IDSP-CD) may also apply on own choice with the revised entry point remuneration. In that case, five (5) years relaxation of age from the date mentioned in the recruitment notification will be given to such employees. But will not be entitled to any other benefits of the present position such as continuity of length of service, rationalization benefits and any other benefit, if applicable, against that post. Such employees will start as a fresher in the new position.**

The details are given below:

**Name of the Position** : District Data Manager IDSP-CD

**Total Vacancy** : 1 (SC-1)

**\* If any subsequent vacancies of the said post are created till the panel remains valid, such subsequent vacancies would be filled up over and above the declared vacancies from the approved panel by maintaining reservation roster.**

**Place of Posting** : Any Disease Surveillance Unit of West Bengal.

**Remuneration** : ₹ 35,000 per month.

**\* (Increment as per NHM guidelines)**

**Essential Qualification** : Post Graduate Qualification in Computer Science  
OR

**B.E or B.Tech. in IT/ Electronics.**

**If there is a tie of total score between two applicants, candidates with BE or B.Tech. in IT will be given preference.**

**Essential Experience** : 3 years of post qualification working experience. **If there is a tie of total score between two applicants preference will be given to candidate who has worked in Health Sector.**

**Age (as on 01.01.2024)** : Maximum 40 years

**Process of recruitment** : As mentioned below

**Scale of Scoring – Total 100 Marks**

| Particulars   | Maximum Marks | Remarks  |
|---|---------------|--|
| Marks obtained in PG Degree in Computer Science/ B.E/B.Tech in IT/Electronics | 55            | Proportionate Marking ( i.e % of marks obtained * 55/100)        |
| Experience  | 30            | 3 Marks for each completed 6 months, up to a maximum of 30 marks |
| Interview   | 15            |  |
| <b>Total</b>  | <b>100</b>    |  |

Applications will initially be shortlisted on the basis of academic qualification and experience in the ratio of 1:5 as per declared vacancy. The shortlisted candidates will have to appear for Interview.

Age relaxation will be given for the reserved candidates as per govt. norms.

**General Information for the Applicants/Candidates**

1. Only online applications will be accepted. **Application Forms not properly filled in or incomplete application forms are liable to be cancelled.** If the online application details submitted by the applicant differ with the original testimonials, that application shall be liable to be cancelled.
2. If proper signature and photograph is not uploaded at the time of online application that application shall also liable to be cancelled.
3. Essential Qualifications mentioned are the minimum and mere possession of the same does not entitle the candidate to claim selection. **All the essential criteria must be completed within the first date of online application.**
4. Experience will be calculated after obtaining the required essential qualification for the above mentioned position, till the first date of online application.
5. Caste Certificate issued on or before the first date of online application, by the competent authorities of West Bengal only will be accepted.
6. **Hard copy/print copy of the online registration form may be downloaded from the link "<http://hr.wbhealth.gov.in:8888/Index.aspx>"-> "Application Print" and should be retained by all the applicants for document verification purpose. Without registration form, candidates will not be entertained for original testimonials verification by the authority. No need to send Hard copy/print copy of the online registration form by post.**
7. On-line registration number should be retained by all applicants for future reference. Employer is not liable to give any information regarding the on-line registration number in future.
8. Marking after rounding off up to 2 decimal points will be considered.

9. i) Start date of Application : From 11 a.m. of 18<sup>th</sup> September, 2024.  
ii) Last date of Registration : Midnight of 27<sup>th</sup> September, 2024.  
iii) Last date of Submission of application Fees : Midnight of 29<sup>th</sup> September, 2024.  
iv) Last date of full Submission of form : Midnight of 2<sup>nd</sup> October, 2024.

10. The online deposition of application fees can be done through net banking or credit/debit card system through an online interface. If the payment is successful, the candidate will be immediately reverted back to the link for final submission of the application form by using the application id already received at the time of Registration. Please do not deposit fee more than one time.

11. The candidates, if found ineligible/absent at any stage of recruitment process, will not be considered for the subsequent stages of the selection process.

12. The decision of the competent authorities regarding the recruitment is final.

13. The competent authorities may cancel the recruitment process at any stage of the selection process. The decision of the competent authorities regarding the recruitment is final.

Applicants are requested to visit [www.wbhealth.gov.in](http://www.wbhealth.gov.in) at the link "On-line Recruitment" for on-line applications and link "Recruitment" for information/instruction issued from time to time.



Executive Director  
WB SH & FW Samiti