



**The West Bengal Power Development Corporation Limited**  
 (A Government of West Bengal Enterprise)  
 Corporate Identity No. : U40104WB1985SGC039154  
 Registered & Corporate Office:  
 "Bidyut Unnayan Bhaban", Plot No. 3/C, LA-Block,  
 Sector-III, Bidhannagar, Kolkata 700 106

**Employment Notification No.: WBPDC/Recruitment/2021/03**

## WALK-IN INTERVIEW

The West Bengal Power Development Corporation Limited (WBPDC), a Government of West Bengal Enterprise, engaged in the business of generation of electricity in the State of West Bengal, intends to engage experienced personnel on **CONTRACTUAL** basis initially for a period of **03 (three) years** which may be extended further, subject to satisfactory performance, for its Mining activities spread across West Bengal & Jharkhand, as per details given below:

### A. DETAILS OF POSITIONS & MINIMUM ESSENTIAL QUALIFICATIONS

| Sl. | Name of the Position | No. of Vacancy      | Educational Qualifications  | Minimum Experience   | Maximum age as on 01.08.2021 |
|-----|----------------------|---------------------|---|--|------------------------------|
| 01  | Mines Manager        | 01 no.<br>[SC – 01] | a) Degree in Mining Engineering / AMIE in Mining Engineering from any institute approved / recognized by the UGC, AICTE with 1 <sup>st</sup> Class Manager's Certificate of Competency under the CMR, 1957/2017.                                    | a) 05 years' post qualification experience in Coal Mine out of which 01 year in open cast coal mine as Mines Manager after having obtained 1st Class Manager's Certificate of Competency.  | 37 years                     |
|     |                      |                     | b) Diploma in Mining Engineering from an Institute approved by the State Council of Technical & Vocational Education and Skill Development / AICTE with 1st Class Manager's Certificate of Competency under the Coal Mines Regulation, 1957 / 2017. | b) 15 years' post qualification experience in Coal Mine out of which 02 years in open cast coal mine as Mines Manager after having obtained 1st Class Manager's Certificate of Competency. | 45 years                     |

| Sl. | Name of the Position    | No. of Vacancy  | Educational Qualifications  | Minimum Experience  | Maximum age as on 01.08.2021 |
|-----|-------------------------|---|---|---|------------------------------|
| 02  | Safety Officer          | 02 nos.<br>[UR – 1   SC – 1]  | a) Degree in Mining Engineering / AMIE in Mining Engineering from any institute approved / recognized by the UGC, AICTE with 1 <sup>st</sup> Class Manager's Certificate of Competency under the CMR, 1957/2017.                                    | a) 02 years' post qualification experience in Coal Mine.                                    | 34 Years                     |
|     |                         |   | b) Diploma in Mining Engineering from an Institute approved by the State Council of Technical & Vocational Education and Skill Development / AICTE with 1st Class Manager's Certificate of Competency under the Coal Mines Regulation, 1957 / 2017. | b) 10 years' post qualification experience in Coal Mine.                                    | 42 Years                     |
| 03  | Assistant Mines Manager | 32 nos.<br>[UR – 5   UR(EC)-7   SC – 7   SC(EC)-2   ST – 2   OBC(A) - 3   OBC(A)(EC) – 1   OBC(B) – 2   OBC(B)(EC)-1   PWD – 2] | a) Degree in Mining Engineering / AMIE in Mining Engineering from any institute approved / recognized by the UGC, AICTE with 2 <sup>nd</sup> Class Manager's Certificate of Competency under the CMR, 1957/2017.                                    | a) 1 year post qualification experience in coal mine.                                       | 33 Years                     |
|     |                         |   | b) Diploma in Mining Engineering from an Institute approved by the State Council of Technical & Vocational Education and Skill Development / AICTE with 2nd Class Manager's Certificate of Competency under the Coal Mines Regulation, 1957 / 2017. | b) 10 years' post qualification experience in coal mine.                                    | 42 Years                     |
| 04  | Blasting Officer        | 02 nos.<br>[UR – 01   SC – 01]  | a) Degree in Mining Engineering / AMIE in Mining Engineering from any institute approved / recognized by the UGC, AICTE with 1st Class Manager's Certificate of Competency under the Coal Mines Regulation, 1957 / 2017.                            | a) 2 years' post qualification experience in coal mine, preferably in open cast coal mine.  | 34 Years                     |
|     |                         |   | b) Diploma in Mining Engineering from an Institute approved by the State Council of Technical & Vocational Education and Skill Development / AICTE with 1st Class Manager's Certificate of Competency under the Coal Mines Regulation, 1957 / 2017. | b) 10 years' post qualification experience in coal mine, preferably in open cast coal mine. | 42 Years                     |

| Sl. | Name of the Position    | No. of Vacancy   | Educational Qualifications  | Minimum Experience   | Maximum age as on 01.08.2021 |
|-----|-------------------------|--|---|--|------------------------------|
| 05  | Welfare Officer         | 03 nos.<br>[UR - 1  <br>UR(EC) - 1  <br>SC - 1]  | (a) 2 years full time Post-Graduate Degree / Diploma (PGDBM) / MBA / MHRM with specialization in Personnel Management / IR / HR from a University recognized by UGC / Institute approved by AICTE or from IIMs / XLRI / IIT B - School OR | (a) 3 years' experience in coal mine or industrial undertaking as Mine Welfare / Personnel Officer.  | 35 years                     |
|     |                         |  | (b) Degree or Diploma in Social Science or Labour Welfare recognized by the appropriate authority for the post of Welfare Officer under the Mines Rules, 1955.  | (b) 10 years' experience in coal mine or industrial undertaking as Mine Welfare / Personnel Officer. | 42 years                     |
| 06  | Surveyor                | 04 nos.<br>[SC - 1   SC(EC) - 1   ST - 1  <br>OBC(B) - 1]  | Diploma in Survey Engineering from an Institute approved by the State Council of Technical & Vocational Education and Skill Development / AICTE with DGMS Certified Surveyor's Certificate under the Coal Mines Regulations, 1957/2017.   | 1 year experience in open cast coal mine after obtaining Surveyor's Certificate from DGMS under CMR. | 33 Years                     |
| 07  | Overman                 | 21 nos.<br>[SC - 6   SC(EC) - 2   ST - 2  <br>OBC(A) - 3   OBC(A)(EC) - 1  <br>OBC(B) - 1   OBC(B)(EC) - 1  <br>PWD - 2   MSP - 1   XSM - 2] | Diploma in Mining Engineering with valid Overman's certificate of Competency from DGMS under Coal Mines Regulation 1957/2017.   | 1 year post qualification experience in open cast mine as Overman.                                   | 33 Years                     |
| 08  | Office Executive - CMPF | 01 no.<br>[UR - 1]   | Graduate with 50% marks in aggregate or Honours Graduate in any discipline from any university recognized by UGC with certificate course / any other courses in Computer Application from any registered Institute.                       | 3 years' experience in the job of Coal Mines Provident Fund (CMPF).                                  | 35 years                     |

**Note: - Experience Certificate in the format of DGMS issued by the Competent Authority (copy enclosed) shall only be considered for the posts under SL. No. 1, 2, 3, 4, 6 & 7.**

**B. TENURE OF ENGAGEMENT & COMPENSATION:** Engagement shall be purely on contractual basis for a period of 03 (three) years subject to satisfactory performance evaluation at the end of each year with fixed monthly consolidated remuneration. An additional fixed 'House Rent Allowance' and 'Mines Allowance' shall be payable to all mining professionals as per respective rank in addition to the consolidated monthly remuneration. A detailed chart of monthly consolidated remuneration, 'House Rent Allowance' and 'Mines Allowance' for each of the post is depicted as follows: -



**Note:- In case of non-availability of a suitable Exempted Category candidate belonging to UR, SC, ST or OBC (A) / (B) for any of such reserved posts as mentioned above, the said vacancies shall be filled up by Non-Exempted Category Candidate belonging to UR, SC, ST or OBC (A) / (B) as the case may be, as per Notification No. 50-Emp/1M-25/98 dtd. 01st March 2011, Labour Department Govt. of West Bengal.**

Reservation norms in respect of the above mentioned positions shall be maintained as per guidelines issued by the Government of West Bengal from time to time. **SC (Schedule Caste) / ST (Scheduled Tribe) / OBC (Other Backward Classes)** candidates from states other than West Bengal shall not be entitled for respective reservation benefits. Such candidates may apply as General category candidate subject to eligibility otherwise.

Reservation for Persons with Disabilities (PWD) / Meritorious Sportsman (MSP) / Ex-Servicemen (XSM) / Exempted Category (EC) shall also be in accordance with prevailing rules of the Government of West Bengal. PWD candidates having disability of 40% or more shall only be considered for reservation benefits.

**E. SELECTION PROCESS:** Walk-In Interviews shall be held as per following schedule from 10.30 a.m. to 02.00 p.m. at the 'Bidyut Unnayan Bhaban' - Corporate Office - WBPDC, Block- LA, Plot No.-3/C, Sector-III, Bidhannagar, Kolkata-700106 (beside National Institute of Fashion Technology).

| Positions  | Date of Walk-In Interview |
|--|---------------------------|
| Mines Manager / Welfare Officer / Safety Officer / Blasting Officer    | 20.09.2021 (Monday)       |
| Assistant Mines Manager / Overman / Surveyor / Office Executive – CMPF | 21.09.2021 (Tuesday)      |

Candidates are requested to come with filled in **Annexure – A** with 02 (two) recent passport size photographs, self-attested copies of Class X / Matriculation Certificate (proof of age) & educational certificates and experience certificates (in DGMS format as enclosed) from previous / present employer(s) regarding relevant post qualification experience and other relevant certificates **alongwith original testimonials** for verification purposes.

**F. GENERAL INSTRUCTIONS:**

1. SC / ST / OBC for the purpose of this notification means applicants belonging to 'Scheduled Caste' / 'Scheduled Tribe' / 'Other Backward Classes' category candidates respectively.
2. Date of Birth will be taken as that mentioned in the Birth Certificate issued by the competent authority / Certificate or Admit card of Class-X or equivalent examination. No other proof of date of birth shall be accepted.
3. Candidates whose names have been sponsored as 'Exempted Category' candidates by the Directorate of Employment Exchange against notification furnished by WBPDC in this regard, shall only be considered for 'Exempted Category' reservation. Candidature of candidates under Exempted Category shall upon verification of credentials, if found not to have been sponsored as Exempted Category by the Directorate of Employment Exchange shall be summarily rejected. Candidates are therefore advised to confirm with the Employment Exchange about their sponsorship as Exempted Category prior to appearing in the Walk-In Interview.
4. Candidature of a candidate is liable to be rejected at any stage of the recruitment process or even after recruitment or joining, if any information provided by the candidate is found to be false or is found not to be in conformity with the eligibility criteria so mentioned in the advertisement. Screening and selection of candidates will be based on the details provided by the candidate; hence it is necessary that the applicants should furnish only accurate, full and correct information. Furnishing of wrong / false / incomplete information will lead to disqualification and the **WBPDC will NOT be responsible** for any consequence arising out of furnishing such wrong / false / incomplete information by the candidate.
5. Request for change of mailing address / category / discipline / qualification once declared in the application form will not be entertained.



6. Employees in Government, Semi-Government undertakings and PSUs are required to submit 'No Objection Certificate' issued by their employer at the time of interview.
7. No Travelling Allowance (TA) or any other expenses will be made admissible to the candidates appearing for Personal Interview.
8. Any canvassing or personal follow up with an intention of inducing the process of recruitment by and on behalf of any candidate shall lead to immediate cancellation of candidature.
9. The WBPDCCL reserves the right to withdraw / cancel the advertisement / recruitment process if circumstances so warrant without assigning any reason thereof.
10. In case of any dispute, the legal jurisdiction shall be that of the Hon'ble High Court, Calcutta.

**Recruitment Cell  
WBPDCCL**

**MANDATORY DOCUMENTS REQUIRED:**

01. Duly signed and filled in application blank / application form.
02. 02 (two) copies of passport size photograph.
03. Original Educational & Experience testimonials.
04. Self-attested copies of:
  - i. Date of Birth (matriculation certificate / mark sheet / admit card or Birth Certificate).
  - ii. Qualifying degree/diploma certificates with all semester wise / year wise mark sheets.
  - iii. Copy of caste / community certificate (applicable for SC / ST / OBC (NCL) candidates of West Bengal.
  - iv. Copy of disability certificate, if applicable.
  - v. Experience Certificates, as applicable.





|     |   |   |                     |                  |                        |
|-----|---|---|---------------------|------------------|------------------------|
| 07. | <b>CATEGORY:</b><br>(Put ✓ mark)<br>(Attach self-attested copy of Certificates in support of SC / ST / OBC)   | a) General<br>b) Scheduled Caste (SC) from <b>West Bengal</b> .<br>c) Scheduled Tribe (ST) from <b>West Bengal</b> .<br>d) Other Backward Caste (OBC) – A / B from <b>West Bengal</b> . |                     |                  |                        |
| 08. | <b>Person with Disability (PWD):</b><br>(Put ✓ mark)  | Yes   No (If Yes the % of disability) -   |                     |                  |                        |
| 09. | <b>DATE OF ACQUIRING 1<sup>ST</sup> / 2<sup>ND</sup> CLASS MANAGER'S CERTIFICATE OF COMPETENCY UNDER THE CMR, 1957/2017 (if applicable)</b>         |   |                     |                  |                        |
| 10. | <b>GENDER:</b>  |   |                     |                  |                        |
| 11. | <b>NATIONALITY:</b>   |   |                     |                  |                        |
| 12. | <b>LANGUAGES KNOWN:</b>   | Read: -<br>Write: -<br>Speak:-  |                     |                  |                        |
| 13. | <b>E-MAIL ADDRESS:</b>  |   |                     |                  |                        |
| 14. | <b>MOBILE NO. / CONTACT NO.:</b>  |   |                     |                  |                        |
| 15  | <b>EXPERIENCE:</b><br>(Starting with the current Designation / Organization)<br><br>(May mention designation wise experience separately in details) | <b>Designation</b>  | <b>Organization</b> | <b>From / To</b> | <b>Job description</b> |
|     |   |   |                     |                  |                        |

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage my candidature is liable to be cancelled.

Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature of the Candidate)

\* for examinations wherein Grade Points / Grades are assigned, convert to nearest percentage of marks.

\*\* may attach extra sheets if required.



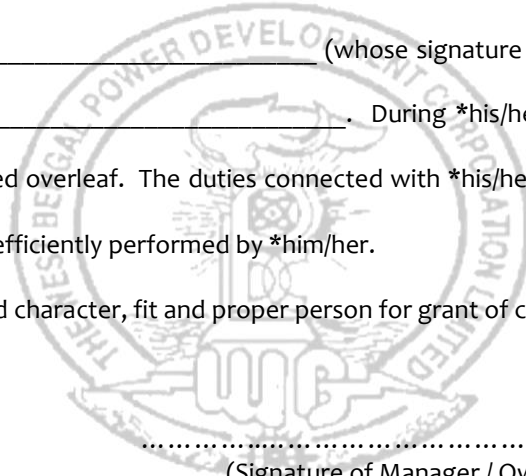
**Specimen copy of Experience Certificate for the posts of Mines Manager / Safety Officer / Assistant  
Mines Manager / Blasting Officer / Surveyor / Overman**

**GOVERNMENT OF INDIA  
MINISTRY OF LABOUR AND EMPLOYMENT  
DIRECTORATE GENERAL OF MINES SAFETY**

Certificate of practical experience granted by the Manager / Owner to a candidate for grant of Manager's / Surveyor's / Overman's / Foreman's / Sirdar's / Mate's / Blaster's Certificate of Competency under \*the Coal Mines Regulations, 1957/2017 / \* the Metalliferous Mines Regulations, 1961.

I, \_\_\_\_\_ being the \*Manager / Owner  
of \_\_\_\_\_ ('#' \_\_\_\_\_) Mine  
belonging to \_\_\_\_\_ do hereby certify that  
Shri / Kumari / Smt. \_\_\_\_\_ \*Son / Daughter / Wife of  
Shri \_\_\_\_\_ (whose signature is appended), worked in the above mine  
from \_\_\_\_\_ to \_\_\_\_\_. During \*his/her term of aforesaid work, \*he / she has  
obtained practical experience as detailed overleaf. The duties connected with \*his/her work have involved \*his/her continuous  
attendance at the mine and have been efficiently performed by \*him/her.

I believe \*him/her to be of good character, fit and proper person for grant of certificate of competency.



.....  
(Signature of Manager / Owner with date and office seal)

Manager's Certificate No.

Name of Mine:

Name of Company / Owner:

Post Office:

District:

State:

Pin:

.....  
(Signature of Candidate)

Note:

\*Delete whichever is not applicable

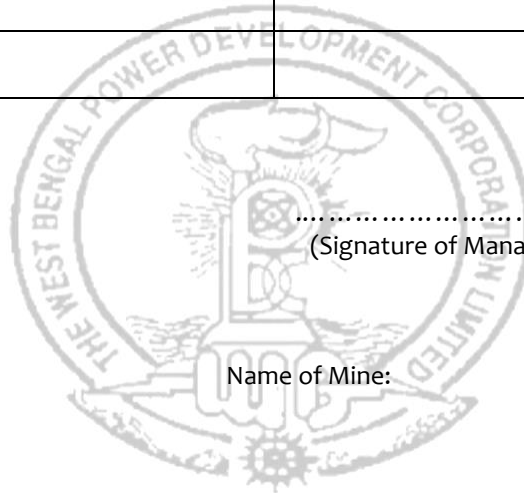
#(State Name of Mineral)

| Sl. No.     | Particulars of practical experience (a) | Place of experience Below ground / Open-cast / Above ground (b) | Period of Practical experience (c) |    | Total experience |        |      |
|-------------|---|---|------------------------------------|----|------------------|--------|------|
|             |   |   | From                               | To | Years            | Months | Days |
|             |   |   |                                    |    |                  |        |      |
| Grand Total |   |   |                                    |    |                  |        |      |

| During the above period                       | In below ground workings | In open-cast workings | In all |
|---|--------------------------|-----------------------|--------|
| (d) Average Monthly Output (FOR COAL MINE)    |                          |                       |        |
| (e) Average Daily Employment (FOR METAL MINE) |                          |                       |        |

.....  
(Signature of Candidate)

.....  
(Signature of Manager / Owner with date and office seal)



Name of Mine:

**Instructions: -**

- (a) (i) Non statutory capacity like general mining / supporting / drilling / blasting / depillaring etc.  
(ii) Statutory capacity as a Mining Sirdar / Mate / Overman / Foreman / Assistant Manager etc.
- (b) State whether above ground or open-cast or below ground working.
- (c) State specially the period spent by the applicant in different mining operation, or surveying operation as the case may be, if the employment has not been such as to involve continuous attendance of the applicant at the mine, whether under ground or above ground or open-cast and in what capacity.

**Note:** Experience certificates, not issued by or not having the official seal of the Mine Manager / Owner of the mine, shall **not be valid**.

\*For Coal Mine – Experience certificate of Coal Mines with Average Monthly Output less than 1000T/month or 10000m<sup>3</sup> / month shall not be valid.

\*For Metal Mine – Experience certificate of mine with Average Daily Employment less than 60 persons (for below ground mine) or 160 persons (for open-cast mine) or 160 persons (In All) shall not be valid. However, in case of open-cast mine with less manpower, experience may be considered valid if copy of Heavy Earth Moving Machinery under Regulation 106 of the MMR, 1961 is submitted which is valid for the period of experience.