



ICAR - CENTRAL INLAND FISHERIES RESEARCH INSTITUTE

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F. No. DR-06(1)/2018-Adm. II/

22nd February, 2021

To

All the Directors/Project Director of ICAR Research Institute/NRCs/ATAARIs

Sub : Filling up of vacant posts of UDCs at ICAR-CIFRI, Barrackpore

Sir/Madam,

It is proposed to fill up the following vacant posts of UDCs at this Institute on deputation/absorption basis from eligible candidates working in ICAR Hqrs./ICAR's Institute. The particulars of the vacant posts are as given below :

Sl. No.	Name of posts/Category	No. of posts	Scale of Pay	Eligibility
1	Upper Division Clerk	8	Level – 4 (Pre-revised, PB 5200-20200 + 2400 GP)	By deputation of regular UDCs of ICAR Hqrs./Institute. The deputation shall be for a period not exceeding 3 years OR By deputation or regular LDCs of ICAR Hqrs./Institute/ having a least 8 years regular service. The deputation shall be for a period not exceeding 3 years

It is requested that the above vacancies may kindly be circulated widely and the application of suitable and desirous candidates who fulfill the requisite qualifications and who can be relieved immediately on the event of their selection for appointment may kindly be forwarded in the enclosed proforma alongwith their upto date APAR for the last five years, so as to reach the undersigned on or before **20.03.2021**.

A certificate to the effect that no disciplinary/vigilance case is pending or being contemplated against the candidate(s) may also be sent.

Incomplete application and those received after the prescribed due date and not forwarded through proper channel or without APARs and certificates as desired above, will not be entertained.

Yours faithfully,

(Rajeev Lal)

Joint Director (Admn.)-cum-Registrar

Copy to the The Under Secretary (Admn.), ICAR, Krishi Bhawan, New Delhi -110001 for information.

PROFORMA

**APPLICATION FOR THE POST OF UPPER DIVISION CLERK (ON
DEPUTATION/ABSOPTION BASIS)**

1. Name of the candidate :
2. Name of the ICAR Institute where candidate is working at present :
3. Date of birth & age :
4. Educational & other qualifications :
5. Present post held on regular basis with :
6. Brief particulars of the service including the present post :

Name of the Institute	Post held	Scale of Pay	Period		Nature of duties	Whether Adhoc or on regular basis
			From	To		

7. Date of confirmation/post held substantively :
8. Whether belong to SC/ST/UR :
9. Email address/contract details :
10. Any other information/particulars relevant to the service of the employee :

I do hereby declare that the particulars furnished by me are correct to the best of my knowledge and belief

Date :

Signature of the applicant

CERTIFICATE TO BE FURNISHED BY THE HEAD OFFICE

Certified that the information furnished by the aforesaid applicant has been verified from the office/service records and found correct.

HEAD OF OFFICE

