

WEST BENGAL POLICE RECRUITMENT BOARD
ARAKSHA BHABAN (5TH FLOOR), 6TH CROSS ROAD, BLOCK - DJ,
SECTOR - II, SALT LAKE CITY, KOLKATA - 700 091

**INFORMATION TO APPLICANTS FOR SUBMISSION OF APPLICATION FOR RECRUITMENT
TO THE POST OF TECHNICAL STAFF IN WEST BENGAL POLICE - 2020 FOR COASTAL POLICE
STATIONS UNDER COASTAL SECURITY SCHEME.**

The Government of West Bengal has sanctioned to fill up 139 posts of Technical Staff in different ranks in West Bengal Police for operating Fast Interceptor Boats/Flat Bottom Vessels/Water Scooter (Jet Ski) of Coastal Police Stations under Coastal Security Scheme (Phase - I & Phase - II). **Male candidates retired from Indian Navy/Indian Coast Guard/BSF Water Wing/Indo Tibetan Border Police (Water Wing)** are only eligible to apply.

1. Number of vacancies against different ranks :-

Sl. No.	Name of Posts	Social Category wise vacancies					Total
		UR	SC	ST	OBC - A	OBC - B	
1.	Sub-Inspector (Crew Comprising Master)	12	6	2	2	2	24
2.	Assistant Sub-Inspector (Crew Engine Driver)	12	6	1	2	2	23
3.	Constable (Crew)	50	21	5	9	7	92
Total:		74	33	8	13	11	139

2. Pay Scale :-

- For Sub-Inspector (Crew Comprising Master) :- Level - 10 in the pay matrix [Rs. 32,100 - Rs. 82,900]
- For Assistant Sub-Inspector (Crew Engine Driver) :- Level - 8 in the pay matrix [Rs. 27,000 - Rs. 69,800]
- For Constable (Crew) :- Level - 6 in the pay matrix [Rs. 22,700 - Rs. 58,500]

3. ELIGIBILITY:-

A. For Sub-Inspector (Crew Comprising Master) :-

- Must be a Citizen of India.
- AGE: - Not exceeding 45 years of age as on 01.01.2020.** The upper age limit may be relaxed by 05 (five) years in the case of Scheduled Tribes and Scheduled Castes candidates and by 03 (three) years in case of Other Backward Classes candidates (both A and B).

iii. Essential Qualification :-

The candidates must have served as a Chief Petty Officer/Petty Officer in Navy, Seaman Branch only (Navigation, Communication, Gunnery, Anti-Submarine Warfare, Clearance Driver and Survey Recorders)

Or

As a Adhikari/Pradhan Navik in Coast Guard, GD Branch only

Or

Minimum 2 years as a Sub-Inspector in Border Security Force (**Water Wing**)/Indo-Tibetan Border Police (**Water Wing**).

B. For Assistant Sub-Inspector (Crew Engine Driver) :-

- i. Must be a Citizen of India.
- ii. **AGE: - Not exceeding 45 years of age as on 01.01.2020.** The upper age limit may be relaxed by 05 (five) years in the case of Scheduled Tribes and Scheduled Castes candidates and by 03 (three) years in case of Other Backward Classes candidates (both A and B).

iii. Essential Qualification :-

The candidates must have served as a Petty Officer in Navy, Seaman Branch only (Navigation, Communication, Gunnery, Anti-Submarine Warfare, Clearance Driver and Survey Recorders)

Or

Artificer III/IV, Mechanic III/IV, Mechanic (Power/Radio), Petty Officer Electrical (Power/Radio) in Navy Technical Branch (Non-aviation sailor only)

Or

As a Pradhan Navik in Coast Guard, GD Branch only

Or

Minimum 3 years as an Assistant Sub-Inspector in Border Security Force (**Water Wing**)/Indo-Tibetan Border Police (**Water Wing**).

C. For Constable (Crew) :-

- i. Must be a Citizen of India.
- ii. **AGE : - Not exceeding 45 years of age as on 01.01.2020.** The upper age limit may be relaxed by 05 (five) years in the case of Scheduled Tribes and Scheduled Castes candidates and by 03 (three) years in case of Other Backward Classes candidates (Both A and B).

iii. Essential Qualification :-

The candidates must have served as a Leading Seaman/Seaman-I/Seaman-II in Navy equivalent all branches

Or

As Uttam Navik/Navik in Coast Guard in GD/Technical Branch only

Or

Minimum 3 years as a Constable in Border Security Force (**Water Wing**)/Indo-Tibetan Border Police (**Water Wing**).

Note:-

- (i) **Date of Birth as recorded in the Discharge Certificate issued by authority concerned (i.e. Indian Navy/Indian Coast Guard/BSE/ITBP) or as recorded in the PPO (Pension Payment Order) Book will only be accepted as valid proof for verification of age.**
- (ii) **A candidate belonging to OBC-A or OBC-B category, if shortlisted for interview, has to produce revalidated/renewed or fresh OBC-A/OBC-B certificate issued from the competent authority within 01 (one) year preceding 01.01.2020 during verification of testimonials at the time of interview. Therefore, the certificates issued before 01.01.2019 needs to be revalidated/renewed from the competent authority. Candidates failing to produce revalidated/renewed OBC-A/OBC-B certificate shall not be treated as OBC - A or OBC - B as the case may be. However, they may be considered as UR if they get equal or higher marks than the marks obtained by the last shortlisted candidate under the UR category, and provided 45 yrs of age is not exceeded.**
- (iii) **In case a candidate from OBC - A/OBC - B category takes the facility of relaxation in upper age limit at the time of submission of application but fails to produce the revalidated/renewed OBC - A/OBC - B certificate at the time of his interview, he will be treated as UR candidate only, subject to provisions already mentioned.**

- (iv) Candidates who served in BSF (Water Wing)/ITBP (Water Wing) shall produce relevant certificate as a proof of their claim to serve as a Sub-Inspector/Assistant Sub-Inspector/Constable as the case may be for the requisite period mentioned under eligibility criteria.
- (v) Candidates applying for multiple posts (i.e., Sub-Inspector/Asstt. Sub-Inspector/Constable) will be recommended for appointment for higher post only even if they fall within the zone of selection for more than one post on the basis of their performance in the Written Examination and Interview.
- (vi) Only male candidates are eligible to apply for the above posts.

4.Method of Recruitment :-

Recruitment will be made on the basis of **Written Examination (75 marks)** followed by **Interview (25 marks)** to be conducted by the West Bengal Police Recruitment Board.

A. Written Examination (Full Marks - 75) :

An OMR based (MCQ Pattern) Written Examination of **1 (one) hour** duration will be held as per the following syllabus. The West Bengal Police Recruitment Board shall have the discretion to fix cut-off marks for shortlisting candidates for interview in respect of each social category and posts taking into account the number of vacancies proposed to be filled up in each category and post. The Written Examination will be held one after another on the same day. There shall be **NEGATIVE marking** for each incorrect answer or multiple answers for a question in the Written Examination. $\frac{1}{4}$ th of the allotted marks for a particular question shall be deducted for each wrong or multiple answer.

Syllabus :-

Subjects	Post		
	Sub-Inspector (Crew Comprising Master)	Assistant Sub-Inspector (Crew Engine Driver)	Constable (Crew)
Seamanship	(i) Types of boats and vessels; (ii) Berthing Hawser; (iii) Function of Rudder, Tiller and Propeller; (iv) Fire Fighting; (v) Safety Equipment.	(i) Types of boats and vessels; (ii) Berthing Hawser; (iii)Function of Rudder, Tiller and Propeller; (iv)Fire Fighting; (v) Safety Equipment.	(i) Types of boats and vessels; (ii) Berthing and Unberthing procedure; (iii)Fire Fighting; (iv)Safety Equipment.
Navigation	(i) General Navigation; (ii) Basic ROR; (iii) Latitude & Longitude; (iv) Tide and Current; (v) Wind.	(i) General Navigation; (ii) Basic ROR; (iii)Latitude & Longitude; (iv)Tide and Current; (v) Wind.	(i) General Navigation; (ii) Tide and Current; (iii)Wind.
Engineering	(i) Basic knowledge of good engineering practice; (ii) Maintenance of Engine/LOG Books; (iii) Fuelling/Defueling.	(i) Basic knowledge of good engineering practice; (ii) Maintenance of Engine/LOG Books; (iii)Fuelling/Defueling.	(i) Maintenance of Engine/LOG Books; (ii) Fuelling/Defueling.
Electrical	Basic knowledge of Electrical Equipment and Maintenance.	Basic knowledge of Electrical Equipment and Maintenance.	Basic knowledge of Electrical Equipment and Maintenance.
Communication	(i) Types of communication system; (ii) General Communication.	(i) Types of communication system; (ii) General Communication.	General Communication.

B. INTERVIEW : - Full Marks - 25;

A limited number of candidates will be called for Interview in accordance with merit. In the Interview, the general awareness and suitability of the candidate for the post will be tested.

On the basis of the marks obtained in the Written Examination and the Interview, a merit list of the provisionally selected candidates will be prepared by the West Bengal Police Recruitment Board.

The Board shall have the discretion to fix qualifying marks for each social category on the aggregate marks obtained in written examination and interview for preparing the provisional merit list.

5. VERIFICATION OF CHARACTER OF ANTECEDENTS :- All provisionally selected candidates shall be required to fill up a Verification Roll which shall be thoroughly enquired into by the concerned authority.

6. MEDICAL EXAMINATION:-

All provisionally selected candidates shall be required to appear for medical examination at the State Government designated hospital. The selected candidates should be in good mental and physical health and free from any physical deformity.

7. APPOINTING AUTHORITY :-

Assistant Inspector General of Police, West Bengal Police Directorate.

8. PERIOD OF APPLICATION: -

Application window for submitting application through on-line only with printed challan of Punjab National Bank (erstwhile United Bank of India) will remain operative for the period from **19.09.2020 to 18.10.2020 (5 P.M.)**. However, the last date of depositing Application and/or Processing Fees using Punjab National Bank (erstwhile United Bank of India) challan, will be **20.10.2020 (during banking hours)**.

THE APPLICANTS ARE STRONGLY ADVISED TO SUBMIT THEIR APPLICATIONS WELL IN ADVANCE WITHOUT WAITING FOR LAST DATE AND TIME OF SUBMISSION TO AVOID DELAYED SUBMISSION DUE TO SERVER PROBLEMS OR ANY OTHER TECHNICAL GLITCHES.

9. APPLICATION FEES & PROCESSING FEES :-

The following Application and/or Processing fees have been fixed.

Sl. No.	Posts	Category	Application Fee	Processing Fee	Total Amount Payable
1	Sub-Inspector (Crew Comprising Master)	All categories except Scheduled Caste/Scheduled Tribe (of West Bengal only)	Rs. 300	Rs. 25	Rs. 325
		Scheduled Caste (West Bengal only)	Nil	Rs. 25	Rs. 25
		Scheduled Tribe (West Bengal only)	Nil	Rs. 25	Rs. 25
2	Assistant Sub-Inspector (Crew Engine Driver)	All categories except Scheduled Caste/Scheduled Tribe (of West Bengal only)	Rs. 250	Rs. 25	Rs. 275
		Scheduled Caste (West Bengal only)	Nil	Rs. 25	Rs. 25
		Scheduled Tribe (West Bengal only)	Nil	Rs. 25	Rs. 25
3	Constable (Crew)	All categories except Scheduled Caste/Scheduled Tribe (of West Bengal only)	Rs. 200	Rs. 25	Rs. 225
		Scheduled Caste (West Bengal only)	Nil	Rs. 25	Rs. 25
		Scheduled Tribe (West Bengal only)	Nil	Rs. 25	Rs. 25

- Applicants desirous of applying for each of the posts must apply separately for each paying the requisite application/and or processing fees.
- Applicants belonging to the Scheduled Caste/Scheduled Tribe (of West Bengal only) shall pay processing fees of Rs. 25/- (Rupees Twenty Five) only as they are exempted from paying any application fees. However, shortlisted candidates are required to produce their SC/ST certificates issued by the competent authority at the time of verification.
- If any shortlisted candidate fails to submit the documents as stated above, his candidature shall be rejected summarily.
- No exemption of fees is available to the SC/ST candidates of OTHER States.
- Neither any claim for refund of the fee will be entertained nor will it be reassigned for any other examination under any circumstances whatsoever.
- Applications not accompanied with the requisite application and/or processing fees shall be rejected summarily.

10. HOW TO APPLY :-

The complete application must be submitted through **ONLINE only** using the website wbpolice.gov.in by filling up their information including uploading of their scanned photograph and signature. Applicants are advised to follow the procedure properly for applying through on-line mode.

Payment of Application and/or Processing Fees can be made on-line through payment gateway by using **Debit Cards/Credit Cards/Net-Banking** of any Bank. Fees can also be paid through different **e-wallets** and **Bharat QR** and **UPI App**. An amount of **Rs. 5/- (Rupees five)** only will be charged by the agency concerned as "**Service Charge**" for availing Debit Cards/Credit Cards/Net-Banking/e-wallet/other App facility.

APPLICANTS ARE REQUIRED TO UPLOAD SCANNED COPY OF THEIR RECENT PASSPORT SIZE PHOTOGRAPH (**PREFERABLY COLOURED**) AND FULL SIGNATURE IN JPG FORMAT COVERING THE ENTIRE SPACE PROVIDED FOR THE SAME. THE SIZE OF PHOTOGRAPH FILE AND SIGNATURE FILE MUST BE BETWEEN **10 KB - 50 KB** AND **5 KB - 20 KB** RESPECTIVELY. THE IMAGE DIMENSION FOR PHOTOGRAPH AND SIGNATURE SHOULD BE **177 PX H X 138 PX W (4.5 CM HEIGHT X 3.5 CM WIDTH)** AND **63 PX H X 350 PX W (1.7 CM HEIGHT X 9.2 CM WIDTH)** RESPECTIVELY. PHOTOGRAPH MUST BE ON WHITE BACKGROUND WITH **75-80%** OF THE PHOTO OCCUPYING THE APPLICANT'S FACE. APPLICANTS ARE ADVISED NOT TO UPLOAD IMAGES OF OTHER OBJECTS IN PLACE OF PHOTOGRAPH AND SIGNATURE. THE PHOTOGRAPH WITH FACE/HEAD COVERING, SUNGLASS/TINTED GLASSES COVERING THE EYES WILL NOT BE ACCEPTED. PHOTOGRAPHS CROPPED FROM 'GROUPIES' OR 'SELFIES' SHALL ALSO BE DISALLOWED AT THE SCRUTINY.

On successful submission of the application, the applicants shall be provided with the copy of **Application Form** with his photograph, signature and unique Application Serial No. by the system. **Candidates are advised to preserve it safely and mention the Application Sl. No. for all future communications**, if required, with the West Bengal Police Recruitment Board.

Request for change/correction in the Application Form SHALL NOT be entertained under any circumstances after final submission. **The West Bengal Police Recruitment Board will not be responsible for any consequences arising out of non-acceptance of any correction/addition/deletion in any particular field in application form whatever the reasons may be.**

Note : Each applicant is required to have an individual mobile no and e-mail ID. Sharing of mobile no. between applicants is not permitted. This number needs to remain valid till the entire process of the recruitment is over. The Board does not owe any responsibility for failure in delivery of SMS.

➤ **On-line Application and collection of fees through Punjab National Bank (erstwhile United Bank of India) :-**

- The West Bengal Police Recruitment Board extends the facility of paying Application and/or Processing Fees through the Punjab National Bank (erstwhile United Bank of India). Under this system a deposit challan will be generated bearing the Application Sl. No. during submission of application.
- After obtaining the deposit challan, the applicants will proceed to any of the branches of the PNB located pan India along with the challan after **01 (one) Banking Day** for payment of the Application and/or Processing Fees.
- The branch will accept the payment of fees on production of the deposit challan which will be returned to the applicant with the Bank's seal as acknowledgement. This deposit challan bearing the Application Sl. No. must be preserved by the applicants for future communication with the Board, if required.
- The applicants will have to pay a sum of **Rs. 36/- (including GST)** to the Branch of PNB against each payment of **Rs. 325/-, Rs. 275/- and Rs. 225/-** (for all categories of candidates except Schedule Caste/Schedule Tribe of West Bengal only) or **Rs. 25/-** (for candidates belonging to Scheduled Caste/Scheduled Tribe of West Bengal only).
- **On payment of Application and/or Processing Fees at the Bank Counter the application will be auto submitted and the applicant will get a system generated SMS confirming successful submission of his application form. Applicant must take a printout of his Application form by logging into 'My Account' page after getting the SMS.**

11. OTHER INSTRUCTIONS :-

- i) Defective/incomplete applications/applications with fuzzy or improper photograph of candidate or unintelligible/undecipherable signatures will be summarily rejected.
- ii) Each candidate should submit **ONE** application form for a particular post. **Candidature of those who submit more than one application form for a particular post will be summarily rejected and the amount of application and/or processing fees forfeited.**
- iii) **In case of any mismatch of data between application form filled up by the applicants and supporting testimonials at any stage of recruitment, the candidature is liable to summary rejection.**
- iv) **Application Forms shall be rejected in case the signature of the applicant is rendered in block letters/unintelligible/does not match with name of the candidate or is otherwise incomplete.**
- v) Admission to the examination will be purely provisional subject to verification of eligibility at a later stage. Therefore, **candidature of any candidate shall be rejected straightway if found not eligible at any stage, even after appearance in the tests/examinations or publication of results.**
- vi) Candidates must abide by the instructions as may be given by the Venue-in-Charge/Invigilator of the examination venue. If the candidate fails to do so or indulges in disorderly or improper conduct, he will render himself liable for expulsion from the examination hall and/or such other penalty as the West Bengal Police Recruitment Board may deem fit to impose.
- vii) **SC/ST/OBC-A /OBC-B candidates of OTHER States will be treated as UNRESERVED (General) category candidates.** The concession of non-payment of application fees will not be available to SC/ST candidates of other States who shall also be treated as UNRESERVED (General) candidates for the purpose of payment of fees and for shortlisting or preparation of merit list.

- viii) No TA/DA will be paid to the candidates for their journey to attend Written Examination & Interview. They shall appear for selection tests at their own expenses. **The Recruitment Board will not be held responsible for any harm or injury to any candidate emerging out of the conduct of the tests.**
- ix) All entries in the Application Form **except religion field** are compulsory. Application submitted keeping any of the fields blank would lead to summary rejection without any intimation to the applicant or recourse to representation.
- x) **The Board reserves the right to rectify the errors and omissions, if any, in the process of holding the examination and final declaration of result.**
- xi) If at any stage even after issue of letter of appointment, a candidate is found ineligible in terms of the advertisement notice and thereof his candidature will be cancelled without further reference to him.
- xii) A candidate who has been **'reported against'** by the Exam officer of the examination venue for violating any of the instructions or for having adopted unfair means at the arena/venue/examination hall or having used electronic gadgets like **hearing/listening/speak-in devices**, Earpiece, Smart Phones, etc. in the examination hall, will be punished with cancellation of his candidature and also be debarred from appearing at future examinations/selection processes as may be decided by the Police Recruitment Board depending on the circumstances/gravity of the case or may be criminally proceeded against.
- xiii) Canvassing in any form will disqualify the candidate immediately.
- xiv) **Applicants are advised not to get lured by any unscrupulous touts. The recruitment process done by the West Bengal Police Recruitment Board is absolutely transparent.**
- xv) The decision of the Board on all matters relating to eligibility, place, date, mode of selection, acceptance or rejection of candidature **shall be final and binding** upon the candidates.
- xvi) Assessment and evaluation of OMR/answer script done by the Board shall be final and shall not be open to scrutiny by any external authority.
- xvii) Candidates who disclose his identity by writing his name, roll no. etc. or putting any identifying or suspicious marks inside the OMR/answer script will be disqualified and his candidature will summarily be rejected.
- xviii) Only shortlisted candidates will be asked to produce all relevant original and valid certificates along with the self-attested photocopies for verification at the time of Interview, failing which their candidature shall be rejected without any further communication.
- xix) The Mobile No. and e-mail ID of the applicants are being taken for communication by the Board for future intimation with regard to the recruitment process and nothing else. The Board, under no circumstances, will request or advise the applicant for any further personal information and/or additional fees and/or payment of any kind of fee to any official connected and/or not connected with the Board. Candidates may report such occurrence, if any to the **Member, West Bengal Police Recruitment Board**, along with due evidence (documentary/electronic).
- xx) No Admit Card will be issued through the Postal Department for Written Examination and Interview, if shortlisted. Candidates have to download the e-Admit Cards from the website and be on the lookout for notices through newspapers and intimation via text message on their registered mobile numbers and email.
- xxi) In case of any difficulties in submitting the application online, the prospective applicants are advised to communicate either through telephone (**Contact No. 7044108689 & 7044109346**) **during office hours (10 AM to 05:30 PM) from Monday to Friday and 10:00 AM to 02:00 PM on Saturdays (except Govt. Holidays)** or through e-mail (**wbprbonline@applythru.net.co.in**).

Candidates may visit the website of West Bengal Police (www.wbpolice.gov.in) for ascertaining developments of recruitment process from time to time.