

Matter for Website :

ANDREW YULE & COMPANY LIMITED
(A Government of India Enterprise)
8, Dr. Rajendra Prasad Sarani, Kolkata-700 001
CIN – L63090WB1919GOI003229
[Recruitment Advertisement No. 2019/10]

THE COMPANY:

The Company is primarily a conglomerate, multi-locational premier business entity with diverse stake in the field of manufacturing of Electrical & Engineering articles / goods / equipment's and has Tea Estates. It is a Government of India Enterprise under the Ministry of Heavy Industries & Public Enterprises with its head quarter at Kolkata and factories in West Bengal and Chennai. Engineering Division of the Company is engaged in the manufacture of Industrial Fans & Blower, Axial Fan, Bag Filter, Electrostatic Precipitator and Air Pollution Control & Water Treatment Plant etc. The Company is looking for experienced highly motivated individuals on Contractual basis for Engineering Division situated at 16A&B, Block-D, Kalyani, Nadia, West Bengal-741235. Applications are invited for the following posts in the Company on contractual basis, the details of which are given below :

JOB TITLE:

1. Purchase In-charge – Water Treatment Plant Project:

Nature of Job	→	Contractual
Number of Vacancy	→	01 (One)
Qualification Required	→	B.E. (Mechanical) preferably having an MBA Degree.
Age Limit	→	Maximum 64 Years.
Experience	→	12-15 years' experience preferably in Water Treatment Plant/Effluent Treatment Plant/Sewerage Treatment Plant project purchase. Having substantial experience in the Purchase function in a PSU (may be a retired employee).
Consolidated Pay per month (Inclusive of all)	→	Rs. 50,500/- (Including Mobile Expenses of Rs. 500/- per month).
Place of Posting	→	Kolkata.

Job Description

Preparation of e-tenders for various items in consultation with concerned engineer. Evaluation of tenders as per laid down purchase procedure. Vendor development to deliver high quality products at competitive price. Negotiate with suppliers on lead – time cost and quality so as to obtain the maximum benefit for the company. Ensure Commercial, legal and contractual compliances in all the procurement transactions. Mechanical estimation work for water treatment project etc. Beside the incumbent has to be self-motivated and pro-active. While excellent communication skill and proficiency in computers will be an essential attribute, initiative and ability to work hard is equally important. Maximum age limit is 40 years. Selected candidates will be placed as Purchase In-Charge – Water Treatment Plant Project or in any other suitable capacity as may be decided by the Management.

How to Apply:

- (a) Candidates satisfying the conditions of eligibility criteria shall apply on-line through our website www.andrewyule.com -> appointments -> Click here to apply Online from 29.11.2019 to 09.12.2019. No other mode of submission of application is allowed.
- (b) Before applying on-line, a candidate must have a PAN /Aadhaar card, an active email ID and a mobile phone number which must remain valid for at-least twelve-month period for future communication (including issue of call letters).
- (c) The candidate should have a scanned copy of his latest passport photograph in JPG/JPEG format (size not exceeding 1 MB) ready for uploading before applying on-line.
- (d) Queries, if any, may be addressed to the following e-mail id pna@andrewyule.com.
- (e) AYCL shall not be responsible, if candidates fill up their details wrongly and consequently their application is rejected.

Other Conditions:

- (i) This is not a regular employment and does not entitle any privilege or benefit of regular employment. It is only a contractual employment on fixed term basis.
- (ii) At no point the claim for regular employment shall be entertained.
- (iii) The tenure of appointment is initially for a period of 12 (twelve) months and will be terminated automatically after expiry of 12 (twelve) months. However, the period of contractual engagement can be reduced/ terminated at any time due to unsatisfactory performance of the individual.
- (iv) The contract may be renewed at the discretion of the Management based on satisfactory performance of the candidate and subsequent requirement of the Company.
- (v) Monthly consolidated remuneration only per month will be paid during the period of the contract. TDS will be deducted as applicable.
- (vi) The date of determining the upper age limit, qualification and experience shall be the date of publishing of advertisement.
- (vii) Reservation for SC/ST/OBC/minority/differently abled persons/EWS apply as per guidelines of the Union Government. Age relaxation will be as per Government norms for said category of candidates.
- (viii) Candidate will not be provided TA/DA for attending the interview.
- (ix) The Company reserves the right to shortlist the candidate based on parameters decided by the Company and no clarification in this regard will be entertained at any stage.
- (x) The Company reserves the right to cancel the entire recruitment process at any time without assigning any reasons whatsoever.

- (xi) No correspondence will be entertained with the candidates not selected for interview.
- (xii) Misrepresentation or falsification of facts detected at any stage of the selection process or instances of misconduct/misbehaviour at any stage during selection shall result in cancellation of candidature without any notice and no correspondence in this regard shall be entertained.
- (xiii) The candidates meeting the eligibility criteria need only apply. The candidates will be required to produce the original documents in support of qualification, experience and age at the time of interview. Mere submission of application or fulfilling the eligibility criteria does not confer any right on the individual for selection or short listing for the purpose of interview.
- (xiv) The candidates working with Govt. Departments, statutory corporations, Public Sector Enterprises should apply strictly through proper channel and must enclose a No Objection Certificate while sending the Application. The No Objection Certificate may also be produced before the interview, if not enclosed with the Application. Candidates unable to produce no objection certificate at the time of interview will not be allowed to appear in the interview.
- (xv) Applications that are incomplete, not in prescribed format, not legible, shall be summarily rejected without assigning any reasons and no correspondence in this regard shall be entertained.
- (xvi) Company takes no responsibility to collect any certificate/ remittance sent separately.
- (xvii) Candidates are advised to carefully read the full advertisement for details of eligibility criteria before submission of application. Multiple applications from the same person against a post is not permitted and such applications are liable to be rejected.
- (xviii) Mere submission of application and fulfilling the eligibility criteria gives no right to appear for interview and/or employment. The management reserves the right to short list the candidates for Interview. No correspondence shall be entertained about the outcome of the application.
- (xix) The candidate fulfilling the criteria should submit only one application against his or her name. Management reserves the right to select the candidate in any of the post mentioned above irrespective of the post applied for.
- (xx) Selection of candidates will be through interview/any other method as decided by the Management.
- (xxi) The company reserves the right to reject all or any of the applications received without assigning any reason thereof.
- (xxii) The Company reserves the right to relax (enhance) the maximum age limit for outstanding candidates depending on the need.
- (xxiii) The selected candidates may be transferred and placed anywhere in India and transfer is a service condition.

- (xxiv) Any update, corrigendum etc. of this advertisement shall be posted at Company's website - www.andrewyule.com only. Hence candidates are requested to regularly check the website.
- (xxv) The number of vacancies is indicative. The company reserves the right to increase or decrease the number of vacancies purely on need basis at any point of time.
- (xxvi) Panel may be drawn from the recruitment process which will be valid up to December 2020 and it may be used to fill up vacancies arising subsequently in the said posts. This is only indicative.
- (xxvii) The email id and mobile number given in the application form will be used for further communication in this regard.
- (xxviii) Any dispute with regard to the recruitment against this advertisement shall be under the legal jurisdiction of Kolkata (West Bengal) only.

Interested candidates may apply online through the link given in the website www.andrewyule.com on or before December 09, 2019 by 12 midnight.

Important Dates:

- 1) Opening date of application 29/11/2019
- 2) Last date of receipt of application: 09/12/2019