

**Govt. of West Bengal**  
**Office of the District Magistrate, Uttar Dinajpur.**  
**(Minority Affairs & Madrasah Education Section)**

Memo No. **779** /MA & ME

Date: **27/08/2019**

**Notice for the walk-in-Interview**

Applications are invited from the retired Teachers from any recognised educational institutes with English medium background below 64 years of age with Honours/Post Graduate qualification in required subject. Retired teacher should be physically fit and mentally alert with the ability to perform the work in English Medium Institution. The engagement should be for one year or until regular teachers join the said Madrasah.

| Sl. No. | Name of Post             | Nos. of Post | Qualification for the post required (Minimum)        |
|---------|--------------------------|--------------|--|
| 1       | Guest Teacher(Arabic)    | 02 (Two)     | Honours / Post Graduate in Arabic                    |
| 2       | Guest Teacher(English)   | 02 (Two)     | Honours / Post Graduate with English as main subject |
| 3       | Guest Teacher(Science)   | 02 (Two)     | Honours / Post Graduate with Science                 |
| 4       | Guest Teacher(Math)      | 02 (Two)     | Honours / Post Graduate with Mathematics             |
| 5       | Guest Teacher(Bengali)   | 02 (Two)     | Honours / Post Graduate with Bengali as main subject |
| 6       | Guest Teacher(Geography) | 02 (Two)     | Honours / Post Graduate with Geography               |
| 7       | Guest Teacher(History)   | 02 (Two)     | Honours / Post Graduate with History                 |

**Venue of walk-in- interview : Conference Hall, District Minority Bhawan, Karnajora, Uttar Dinajpur..**

**Date & time of interview : 23.09.2019 at 11.00 a.m. onward.**


**Last date of application : 16.09.2019 (Till 3.00 p.m.) at MA&ME Section, Karnajora.**

**Application Form available in the District website & at MA&ME Section on any working days.**

Intending candidates should submit their application on & before 16/09/2019 (Till 3.00 p.m.) at MA&ME Section, Uttar Dinajpur Collectorate either by post or by hand. No. application would be accepted after last date of application i.e. 16/09/2019 (Till 3.00 p.m.) in any circumstances.

The intending candidate should report by 10.30 a.m. on the date of walk-in-interview with original documents attached with the application.

No TA/ D.A. will be paid for the walk-in-interview.

  
Addl. District Magistrate(G),  
Uttar Dinajpur.

Memo No **779/1(1)** /MA&ME

Date: **27/08/2019**

Copy forwarded for information and taking necessary action to:

1. The Director of Madrasah Education, West Bengal.
2. The Joint Secretary to the Govt. of West Bengal, MA & ME Department.
3. The Sub- Divisional Officer, Raiganj/ Islampur, Uttar Dinajpur with a request to display the notice in the Notice Board.
4. The DIO, NIC is requested to upload this Notice & application form (enclosed herewith) to the District Website of Uttar Dinajpur.
5. The District Information and Cultural Officer, Uttar Dinajpur with a request to take necessary steps for wide publicity of the same in 3 (Three) daily news papers (Bengali, Urdu & English). The short notice (Abridged) in this regard is enclosed herewith.
6. The DPO, SSM, Uttar Dinajpur with a request to display the notice in the Notice Board.
7. The D.I. of schools (Secondary/Primary), Uttar Dinajpur with a request to display the notice in the Notice Board.
8. All BDOs of Uttar Dinajpur district with a request to display the notice in the Notice Board.
9. CA to the District Magistrate, Uttar Dinajpur
10. CA to the Addl. District Magistrate(G), Uttar Dinajpur
11. Office copy

Addl. District Magistrate(G),  
Uttar Dinajpur.

|  |                            |
|--|----------------------------|
| To,<br>The District Magistrate & Collector<br>Uttar Dinajpur.<br>Subject: Application for contractual engagement as Guest Teacher<br>Subject ..... | <b>For office use only</b> |
|  | Received on:               |
|  | Roll No.                   |

**BIO DATA to be filled by the candidate:**

|  |           |                       |    |                                  |               |  |         |   |  |
|--|-----------|-----------------------|----|----------------------------------|---------------|--|---------|---|--|
| 1. Name of the candidate (IN CAPITAL LETTER)   |           |                       |    |                                  |               |  |         | Recent Passport size photograph duly self attested to be pasted firmly. Not to be stitched or stapled |  |
| 2. Father/ Husband's Name  |           |                       |    |                                  |               |  |         |   |  |
| 3. Address for Communication   |           |                       |    |                                  |               |  |         |   |  |
| 4. Telephone/ Mobile No:   |           |                       |    |                                  |               |  |         |   |  |
| 5. E-Mail ID (if any)  |           |                       |    |                                  |               |  |         |   |  |
| 6. Date of birth   |           | 7. Date of Retirement |    | 8. Age as would be on 01.01.2019 |               | 9. PPO NO. (A photo copy of the PPO is to be attached) |         |   |  |
| 10. Education Qualification  |           |                       |    |                                  |               |  |         |   |  |
| 11: School for which served  |           |                       |    |                                  |               |  |         |   |  |
| 12. Last post at the school with designation   |           |                       |    |                                  |               |  |         |   |  |
| 13. Last Pay drawn   |           |                       |    |                                  |               |  |         |   |  |
| 14. Amount of pension drawn in full (photo copy of certificate from the treasury Officer is to be attached)                  |           |                       |    |                                  |               |  |         |   |  |
| 15. Gross pay (-) Gross Pension  |           |                       |    |                                  |               |  |         |   |  |
| Pay band   | Basic pay | Grade pay             | DA | Gross pay                        | Basic pension | Dearness relief  | Medical | Gross Pension   |  |
|  |           |                       |    |                                  |               |  |         |   |  |
| 16. Whether the applicant was subjected to disciplinary proceeding anytime during service (If yes, please mentioned details) |           |                       |    |                                  |               |  |         |   |  |
| 17. Whether the applicant has experience of teaching through English medium (Yes/No)   |           |                       |    |                                  |               |  |         |   |  |

**DECLARATION**

I, solemnly declare that (a) all the statements made in this application are true, complete and correct, (b) original documents will be produced on demand, (c) I agree to appear in the interview on this condition that the authority may set aside my candidature at the event of any information being found false or incorrect even after finalization of result.

Place :

Date:

Full signature of the candidate

\*Unsigned or signed in capital, application will be rejected.

**Document attached:**

1. A passport size photograph duly signed by the candidate.
2. Attached photocopy of documents duly signed by the candidate:-
  - i. Testimonial of the educational qualification.
  - ii. Letter of appointment/ promotion to the last designation held during the service file.
  - iii. Pension payment order.
  - iv. Photocopy of certificate from the treasury Officer regarding amount of total pension drawn.
  - v. Medical fitness certificate issued by a registered medical practitioner.