



Memo. No. DH&FWS/NHM/2018/232

Date: 5.2.2018.

### Recruitment Notification

Applications are hereby sought from the eligible candidates for the following contractual posts under National Health Mission and WBSAP&CS, Department of Health & Family Welfare, North24Parganas. Henceforth, all the eligible and interested candidates are being requested to submit their application/s as per prescribed format (**Annexure-I**) in accordance with the eligibility criteria noted below:

Sl. No.	Name of the post	Programme	No. of vacancies	Reservation status	Monthly consolidated remuneration( per month)
1	Sr. Medical Officer	WBSAP&CS	1	UR-1	Rs. 45,000/-
2	Lab Technician-NUHM	NUHM	54	UR-16, OBC-A-7, OBC-B-4, SC-21, ST-6,	Rs. 9,380/-
3	Lab Technician-ICTC	WBSAP&CS	12	UR-6, OBC-A-1, OBC-B-1, SC-3, ST-1	Rs. 13,000/-
4	Lady Counsellor-RBSK	NHM-RBSK	2	UR-1, SC-1	Rs. 13,560/-
5	Accounts Personnel	NHM	1	UR-1	Rs. 16,860/-
6	Block Accounts Manager	NHM	1	UR-1	Rs. 16,860/-
7	Facility Level Quality Manager	NHM	1	SC-1	Rs. 35,000/-

➤ Eligibility criteria for the post of Sr. Medical Officer

Eligibility Criteria of SMO (Senior Medical Officer)

- a) First preference should be given to candidates with MD in Medicine or any other clinical discipline  
OR
- b) Candidates with MBBS + Diploma in any clinical discipline having minimum 3 years of experience can be considered  
OR
- c) Candidates with MBBS + Fellowship in HIV Medicine/Diploma in Public Health having 3 years of experience can be considered.

**Age limit-** The upper age limit for engagement of all contractual personnel will be 60 years following NACO guideline under NACP-IV.

*Handwritten signature* 5/2/18  
Chief Medical Officer of Health  
North 24-Parganas

➤ **Eligibility criteria for the post of Lab Technician-NUHM**

a	Educational Qualification	Higher Secondary passed (10+2) from a recognised Board / Institute with Physics, Chemistry and Biology / Mathematics and Diploma in Medical Laboratory Technology recognized by the West Bengal State Medical Faculty / AICTE
b	Technical Knowledge	Knowledge in computer, MS Office, Internet is required
c	Age limit	40 years or less as on the 1 <sup>st</sup> date of years of publication of the advertisement with relaxation for SC/ST/OBC candidates as per Govt. norms.

➤ **Eligibility criteria for the post of Lab Technician-ICTC**

Essential Qualification & Experience-

Graduate in Medical Laboratory Technology (B.Sc.); with minimum 1 year experience after graduation.

OR

Diploma in Medical Laboratory Technology (DMLT); with minimum 2 years experiences after diploma.

Others expertise required – Working knowledge of computers

Age limit- The upper age limit for engagement of all contractual personnel will be 60 years following NACO guideline under NACP-IV. Age relaxation for SC/ST/OBC candidates as per Govt. norms.

➤ **Eligibility criteria for the post of Lady Counsellor-RBSK**

Essential qualification- Graduate in Psychology / Social Work / Sociology / Anthropology / Human Development

Desirable qualification- Post Graduate (MA/MSc) in Psychology / Social Work / Sociology / Anthropology / Human Development

Computer Knowledge- Conversant in MS-Office

Weightage for experience in Govt. in related field (Health Sector)

Age limit- 40 years or less as on the 1<sup>st</sup> date of years of publication of the advertisement with relaxation for SC/ST/OBC candidates as per Govt. norms.

➤ **Eligibility criteria for the post of Accounts Personnel & Block Accounts Manager**

Essential Qualification- Bachelor degree in Commerce, Computer knowledge in MS Word, Excel, PowerPoint, Internet Browsing & Accounting software (Tally).

Technical knowledge – working skill in LAN Environment

Working experience in Computer Accounting

Age limit- 40 years or less as on the 1<sup>st</sup> date of years of publication of the advertisement.

➤ **Eligibility criteria for the post of Facility Level Quality Manager**

**Selection Criteria:**

MBBS/Dental/AYUSH/Nursing/Life Science/Social Science graduate with masters in Hospital Administration / Health Management with one year experience in public Health/Hospital administration. Candidates with experience in Healthcare Quality/formal quality of a quality system would be preferred. Fluency in English, computer literacy, knowledge of government legislations and policies are essential.

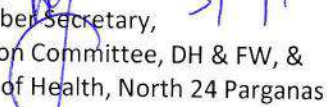
Candidate must have good communication skills both written and verbal.

Age limit- 40 years or less as on the 1<sup>st</sup> date of years of publication of the advertisement.

*Handwritten signature*  
Chief Medical Officer of Health

### General instruction/s for the candidates

- Application should reach to **Office of the Chief Medical Officer of Health, Banamalipore, Barasat, North 24 Parganas, PIN-700124** within 19<sup>th</sup> February, 2018 by 5:00 P.M. through registered post or speed post only and **duly mentioned "post applied for" in front of the envelope**. No application will be considered after stipulated date and time.
- Candidate must submit the Application Fee of Rs. 100 /- (Rs. 50/- in case of reserved category) for the above mentioned posts, through cash deposit in any branch of Bank of India in favour of "**District Health & Family Welfare Samiti**", A/c number- 424210100036711, IFSC code- BKID0004242, Barasat Branch.
- **Original copy of Deposit or any other transaction slip of application fee must attach along-with the application.**
- The DH&FWS, North 24 Parganas will not be responsible for any postal delay.
- **Application must as per prescribed format (Annexure-I).**
- A candidate can apply maximum number of 2(two) mentioned posts. Multiple applications for the same post liable to reject the first application and automatically latest application will be accepted.
- Age relaxation to be applied, for candidates under reserved categories as per Govt. norms.
- **Incomplete application without supporting documents is liable to be rejected.**
- **Candidates should follow the websites- [www.wbhealth.gov.in](http://www.wbhealth.gov.in)->Recruitment and [www.north24parganas.gov.in](http://www.north24parganas.gov.in)->Recruitment for further details and communication. Therefore all communications to be made through notification/s in mentioned websites only.**
- District Level Selection Committee reserves right to cancel this recruitment notification any stage of selection in such circumstances.

  
Member Secretary,  
District Level Selection Committee, DH & FW, &  
Chief Medical Officer of Health, North 24 Parganas



**ANNEXURE-I**

**Application format for all posts**

To  
The Chief Medical Officer of Health,  
Banamalipur, (District Hospital Campus)  
Barasat, North 24 Parganas  
Kolkata- 700124

APPLICATION NO.  
(FOR OFFICE USE ONLY)  
:

Space for pasting  
recent colour  
passport size  
PHOTOGRAPH  
of the candidate  
with his / her full  
signature thereon.

**Sub: Application for the post of .....**

1. Name in full (in BLOCK letter): .....

2. Sex (Put a tick) : Male Female

3. Father's /Husband's/ Guardian's Name: .....

4. Caste (UR/SC/ST/OBC-A/OBC-B) .....

5. Date of Birth : DD   MM   YYYY

6. Age: .....

7. Nationality .....

8. Address

Phone/Mobile number:

**Permanent Address**

Village / City/ Town .....

Post Office .....

Police Station .....

District .....

State: .....

PIN Code.....

9. Essential Qualifications

Qualification	Year of Passing	University / Board /Institute	Total Marks	Marks Obtained	Percentage of Marks Obtained
Secondary					
Higher Secondary					
Graduation					
Post-Graduation					
Degree/Diploma/Certificate course of Computer (relevant to post applied for)					

10. Details of post qualification experiences:

Organization	Govt. / private / NGOs	Period		Total years
		From (date)	To (date)	

12. List of Self-attested Photocopies- documents enclosed (No other document except mentioned below is required) [Put '✓' mark in box]:

Sl. No.	Documents	Yes	No	Sl. No.	Documents	Yes	No
1.	Age proof certificate			4.	Mark-sheets & certificate of computers knowledge, if any (relevant to post applied for)		
2.	Voter I.D. Card / Aadhaar card for verification of Identity			5.	Experience certificate, if any (relevant to post applied for)		
3.	Mark-sheets & certificate of educational qualifications as per eligibility criterion (i.e. Madhyamik /H.S./Graduation/Post Graduation)			6.	Technical knowledge, if any (relevant to post applied for)		

**DECLARATION:**

I solemnly declare that (a) all statements made in this application are true, complete and correct to the best of my knowledge; (b) Original documents will be produced on demand; (c) I understand that the concerned authority reserve the right to reject my candidature upon short listing of the candidates based on qualifications and experiences as desired by the competent authority.

Place .....

Date .....

\_\_\_\_\_  
Signature of the candidate in full