How to Register

Log on to <u>www.pscwbonline.gov.in</u>

In the left side of home page, you will find "One Time Registration". Click on it and the registration page will open.

You need to be a citizen of India for registering yourself. If you are not, you will not be able to register.

You have to upload your scanned passport size photograph which should be in .jpg format the size should be between 20 KB to 50 KB. Beyond this size, you will not be able to upload your photograph.

Enter the following data correctly:

- First Name
- Middle Name (if applicable)
- Last Name
- Date of Birth (as recorded in Madhyamik or equivalent examination certificate)
- Place of Birth
 - o State
 - o District
 - o Place
- Father's Name
 - o First Name
 - o Middle Name (if applicable)
 - o Last Name
- Mother's Name
 - o First Name
 - o Middle Name (if applicable)
 - o Last Name
- Select your Gender
- EPIC No (Optional)
- Select Caste Category
- Permanent Address
 - o Address Line 1
 - Address Line 2 (Optional. You may keep this field blank, if not required).
 - o Select State
 - o Select District
 - o Police Station
 - o Post Office
 - o Pin Code

- o Mobile No
- Email ID (Your User ID and Password will be sent in this email id. Please ensure correctness while writing the email id.)
- Qualification Details
 - Select Academic Degree of Qualification
 - o Select Specialized Field of Qualification
 - Additional Qualification (Optional)
 - Professional Experience (Optional)

Security Questions:

Write Last School Attended and Grandfather's Name. Please remember those security questions as this will help you in fetching the password in case you forget the same.

Accept the first declaration.

You have to upload your scanned signature size which should be in .jpg format the size should be between 20 KB to 50 KB. Beyond this size, you will not be able to upload your photograph.

Accept the second declaration.

Now click on the Register Button. It is advisable to check the page thoroughly before clicking the Register Button to ensure correctness of Data.

After successful registration, the USER IS and PASSWORD will be displayed in the screen. The same will also be forwarded to your email id, if provided. You can copy the user id and password and keep it in your safe custody for future reference.

Also, you will get the link to download your registration form duly filled. The completed registration form can be downloaded only once. Therefore, you are advised to download the registration form at this stage otherwise you will not be permitted to download the same in future.

After successful registration candidate has to Login to the system. Click on Login to Your Account under Candidates Corner Pane (In the Right Side of home page). The candidate's log in page will open.

Input your Registration ID and Password that you have got after registration. Then click on Login.

After successful Login, the candidate will be redirected to candidates' dashboard page, where he/she will get List of current examination matches his/her profile. Choose the examination matches and click on Apply now.