



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY
(Autonomous institution under MHRD, Govt. Of India & Department of
Information Technology & Electronics, Govt. of West Bengal)

JIS College of Engineering Campus
Block-A, Phase-III, Kalyani-741235, West Bengal

FORM OF APPLICATION FOR FACULTY APPOINTMENT BY SELECTION

(Please read carefully the general condition /instruction of the advertisement before filling the form)

To be sent to

The Registrar
Indian Institute of Information Technology,
JIS College of Engineering Campus.
Block-A, Phase-III, P.O Kalyani, Dist.
Nadia-741235, West Bengal

Recent passport size
(3.5cm x 3.5 cm)
photograph of the
Applicant with his/her full
signature thereon

1.	Name in full as you write (in capital letters)(Underline Surname)	
2.	Father`s/Husband`s Name	
3.	a. Marital Status (married/unmarried)	b. Male/Female :
4.	a. Permanent address	
	b. Address for correspondence (if different from 4(a))	
	c. Mobile No	d. Email ID
5.	a) Post applied for	
	b) Advt. No. & date	
	c) Discipline (CSE/IT/Maths/ Physics)	
	d) Field (s) of Specification	
6.	Date of birth (please attach true copy of certificate)	
7.	Are you a citizen of India by birth or by domicile?	
8.	Please state your category (Gen/SC/ST/OBC) :	
9.	If appointed, what notice would you require before joining the post?	
10.	If you are employed, please state your present pay band indicating Grade pay/ Pay package	

11. Details of educational qualification: Please give particulars of all examinations passed and degrees obtained beginning with the most recent. Give details of Ph. D, even if it is not completed. Please attach copies of certificate and mark sheets/testimonials (self attested).

Sl. No.	School/ College/Institute	Date of entry	Date of completion/ Ph. D thesis submission	Name of the Board/ University/Institution	Examination /Degree /Diploma passed	Distinction / Class / Division	Subjects (Please mention field of Specialization, honours, etc. where applicable)	Percentage of marks or C.P.I	Date of award

12. Details of Employments: Please give particulars of your present and past employments in chronological order, beginning with the most recent:

Sl. No	Organization/Institute	Position held	Nature of duties/work	Date of joining	Date of leaving	Last pay (Pay Band and Grade Pay/Pay package)	Additional remarks about experience, if any*

*Please specify, if the position is: (i) Pre-Ph. D, (ii) Post-Ph. D, or (iii) Concurrently with Ph. D

13.	Research & Development, Training, Project, Publication :					
	(a) Please attach a list of your Sponsored Research & Development/Industrial/Training Experience					
	(b) Please state the following in the format below (give details in a separate sheet):					
	No. of Projects involved in		No. of Ph. D thesis guided		No. of Projects involved in	No. of Patents
		Completed	On going	Sponsored		
	(c) Please state the number of publications in different categories					
In Journals			In Conference		Technical Reports	
National	International		Referred	Un-Referred		
14.	(a) Teaching Experience		No. of Years :	No. of different courses taught:		
	Please give a list of course taught on a separate sheet with course titles, levels (UG/PG)			No. of courses as teaching assistant:		
	(b) Areas of specialization in your thesis					
	(c) Title of your Ph. D Thesis					
	(d) Please describe briefly on a separate sheet regarding your Ph. D. Work.					
	(e) Mention your areas of interest with work done in each case (if any).					
	(f) Laboratory Experience: Please describe, in brief on a separate sheet, your experience in (i) Setting up of teaching and research laboratories (ii) Conducting laboratory courses & (iii) Using different types of instruments, systems, computers etc.					
15.	Additional Remarks :					
	(applicant may mention here any other qualifications or experiences, which have not been included under the heads given above)					

16. Give a list of all publications in chronological order (beginning with the most recent). Give full details of each paper including the names of all authors in order of appearance in the paper (as you would refer in a paper) (use more pages if required).

17.	Please give a list of at least three referees below, along with their addresses and E-mail ID's. Your Ph. D supervisor is expected to be one of the referees. Please request your referees to send their letter of reference directly to The Registrar IIIT-Kalyani, registrar.iiitk@gmail.com with the subject: letter of reference for <your Name>.	
18.	Enclosures to be included with the application (if there is no information for some items, specify that this enclosure is not included).	<ol style="list-style-type: none"> 1. Sponsored Research & Development/Industrial/Training experience, list of courses taught/assisted, details of laboratory experience, and details of Ph. D work. 2. Details of Work Experience. 3. Attested Copies of all degree certificates and mark sheets. 4. Others.

I hereby declare that I have carefully read and understood the instruction and particulars provided to me and that all the entries in this form are true to the best of my knowledge and belief.

Date:.....

Signature of the Applicant

19. Endorsement of the present Employer:

The application of Shri/Ms. (Name and designation of the applicant) for the post of at IIIT- Kalyani is forwarded herewith. It is certified that no enquiry/disciplinary action is pending or contemplated against him/her.

Date:

Signature of the head of the institution/Forwarding authority with seal



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, KALYANI
HIGHLIGHTS OF CURRICULUM VITAE
(To be filled in by the Candidate)

Application No. _____

Advertisement No. _____

Name of the Candidate _____
 (in block letters)(First Name) (Middle Name) (Last Name/Surname)

Post applied for
 Designation : _____
 Department : _____

Academic Record (Starting from Madhyamik or equivalent)

Examination	Year	Class/Division	%Marks	Board/Univ.	Rank if Known

Category of Candidature
 (Please put tick mark (✓) in the appropriate box)

General

Scheduled Caste

Scheduled Tribe

Other Backward Classes

Physically Handicapped

Others

Date of Birth

Date	Month	Year				

Experience in Years

Undergraduate teaching	
Postgraduate teaching	
Research experience	
Industrial experience	
Administrative experience	

No. of Publications

Papers in Indian Journals	
Papers in Foreign Journals	
Papers in Conference Proceedings (National)	
Papers in Conference Proceedings (International)	
Books, Monograph and Others	

Address for Communication

No. of Research Projects

Completed	
Under implementation	
Under preparation	

No. of thesis/dissertations guided by the candidate

Masters (Completed)	
Masters (Ongoing)	
Ph. D (Completed)	
Ph. D (Ongoing)	

Telephone Number

E-mail Address (if any)

Any other matter in support of the Candidature

Certified that the statements recorded here are to the best of my knowledge.

Date :

(Signature of the candidate in full)