



Government of West Bengal  
Office of the District Magistrate & Collector, Howrah  
Cooked Mid-Day-Meal Project  
New Collectorate Building (2nd Floor)  
6 No. Rishi Bankim Chandra Road Howrah.  
Howrah-711101  
E-mail: [middaymealhowrah@gmail.com](mailto:middaymealhowrah@gmail.com), Ph. 0332637-0069



Memo no 368 /12 / Staff/MDM-How

Dated 05 /08/2019

NOTICE

Advertisement for filling up the posts of Assistant Accountants for Cooked Mid Day Meal Project, Howrah

Applications are invited from retired govt. employees for contractual engagement against a consolidated remuneration under CMDMP for Six (6) posts of Assistant Accountants in Blocks and Uluberia Municipality within Howrah district. The engagement with selected candidates will be made initially for one (1) year and renewable based on performance only. The details of posts are noted below:

Sl no.	Name of the post	No of post	Eligibility	Remuneration
1.	Assistant Accountant (Block Level)	06 (Six) (Bally-Jagacha, Sankrail, Amta-I, Shyampur-II, Uluberia-II, Uluberai Municipality)	1. Retired staff with minimum five years experience of Accounts work in Govt. Offices. 2. Age should not be above 64 years as on 01.08.2019.	Rs. 11000/- per month or difference between last basic pay drawn and pension whichever is less as per memo no. 209(21)-ES(CMDMP)/Estt-07/2012 dt. 25/04/13 of Project Director, CMDMP

The Walk-in Interview will be held on 21<sup>st</sup> August, 2019 at 11 am in the office chamber of the Additional District Magistrate (Dev.), Howrah, Old Collectorate Building, 1- Rishi Bankim Chandra Road, Howrah- 711101.

Willing applicants are requested to appear in the Walk-in Interview with the following documents:

1. An application in Format-I with two self-attested photocopies of the following.
  - A. EPIC/PAN CARD/AADHAAR CARD.
  - B. Proof of educational qualifications.
  - C. PPO/Pension Documents.
  - D. Medical Fitness Certificate by MCI Registered Doctor.
  - E. Two passport size colour Photographs.
2. All Original Documents mentioned from Sl No. A to D are to be produced for verification during Walk-in-Interview.
3. No TA/DA is admissible for the candidates for attending Walk-in-Interview.
4. The result will be published in the District Website ([www.howrah.gov.in](http://www.howrah.gov.in)) by 23<sup>rd</sup> August 2019.

Enclosed: Format-I.

  
Additional District Magistrate (Dev.)  
Howrah

Memo no 368 /1(11)/12 / Staff/MDM-How

Dated 05 /08/2019

Copy forwarded for information and action to:-

1. The Project Director, DRDC, Howrah
2. The Sub-Divisional Officer, Uluberia/Sadar, Howrah
3. The DWO / Spl LAO / DPRDO / DPLO / DM, SC, ST & OBC Fin Corp. / DYO, Howrah
4. The Secretary, Howrah Zilla Parishad
5. The Officer-in-Charge \_\_\_\_\_ (all section), Howrah
6. The DIO, NIC, Howrah with request to upload the notice and format I in the district website ([www.howrah.gov.in](http://www.howrah.gov.in)).
7. The DICO, Howrah with request for circulation to different offices
8. The Block Development Officer (all), Howrah
9. CA to the District Magistrate, Howrah
10. CA to the Additional District Magistrate (Genl, Dev, Panchayet, LR), Howrah
11. File Copy

  
Additional District Magistrate (Dev.)  
Howrah

To  
The District Magistrate & Collector  
Howrah

Sub: Prayer for contractual appointment to the post of Assistant Accountant, CMDMP, Howrah  
Ref: Your memo No. 368/12 / Staff/MDM-How dated 5/8/2019

Sir / Madam

With reference to your advertisement vide no under reference I would like to request you to consider my application for contractual appointment to the post of Assistant Accountant in any Block or Uluberia Municipality.

The particulars of my service are given below

1	Name	
2	Father's Name	
3	Residential Address	
4	Date of Birth	
5	Caste	
6	Academic Qualification	
7	Date of 1 <sup>st</sup> Entry in to govt. service & name of the service & Post & Deptt	
8	Name of Service & Post & Deptt held at the time of retirement	
9	Experience of account keeping and other Govt work (Give Detail)	
10	Computer knowledge	
11	Medical Fitness	

Yours faithfully

Name:

Address:

Mobile No:

Email ID: